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10 *Budget Committee Draft Minutes*
11 *October 31, 2016*
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14 1. Call to Order/Pledge of Allegiance;

15 Chair Schmitz called the meeting to order at 7PM. Those in attendance were Charles
16 Gallant, Kathleen Kilgore, Anne Ambrogi, Jonathan Pinette, Rick Stanton, James Sununu,
17 John Anthony Simmons. Absent: Dickie Garnett
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19 Chair Schmitz led the Pledge of Allegiance.
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22 2. New Business

23 2.1 End of Year Review by School Board and SAU 21
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25 Nancy Tuttle, Finance Manager from SAU 21 gave the End of Year Review and Default
26 Budget for North Hampton School.
27

28 Mrs. Tuttle spoke to the following:
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- 30 • Teachers Do Not have a Contract for FY16/17;
- 31 • Staff Reduction in Special Education due to retirement;
- 32 • SESP contract for 25-27 aides in year 2 step/pay raises;
- 33 • Legal up due to \$150,00 settlement;
- 34 • Special Education up due to contractual obligation;
- 35 • Speech is level funded;
- 36 • Certified staff education medial is down;
- 37 • Technology level funded;
- 38 • Audit services up \$300;
- 39 • School administration no change;
- 40 • Equipment line reduced;
- 41 • Grounds/Vehicles no change;
- 42 • Transportation (Bus) contract up \$9,000;
- 43 • Debt Service (contractual) Principle and Interest due;
- 44 • Employee benefits health and retirement rates up;

45 • Workers Compensation rates not released from Primex yet;

46 • \$357,846 increase in default or 1.22%;

47 Nancy Tuttle introduced Matt Ferreira, Business Administrator for SAU 21 who spoke about
48 keeping the lines of communication open.

49

50 Mr. Ferreira spoke to the increases in health insurance of a GMR (guaranteed maximum rate) of
51 22.8%. He explained the increase and contributing factors are catastrophic aid and prescriptions
52 that have increased.

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54 The unreserved fund balance of \$118,000 at the end of FY16 was discussed, however Mrs. Tuttle
55 was speaking from the audience without a microphone and could not be heard.

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57 Mr. Ferreira spoke to what the unreserved fund balance was comprised of. He also spoke to
58 balances in the Trust Funds, as well as encumbrances made at the end of FY16.

59

60 Mrs. Tuttle stated the Budget Books for the school will be left at the Town Offices for budget
61 committee members to pick up. The books are expected to be read for November 14, 3016.

62

63 3. Old Business

64 3.1 Procedures- John Anthony Simmons

65 **Motion by John Anthony Simmons to a adopt the Rules of Procedure as prepared by**
66 **him. Seconded by Chair Schmitz for discussion.**

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68 Discussion:

69 Several edits were suggested by Chair Schmitz:

- 70 • Changing the budget meeting time to add "as scheduled dates per the budget
71 committee calendar;
- 72 • List members of the budget committee who cannot be Chair -Select Board, School
73 Board and LBH representatives;
- 74 • Agenda is due by Wednesday;
- 75 • 9:30 PM shall be the end of meeting time;
- 76 • Add to agenda complaints/suggestions from the public;

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78 A long discussion ensued regarding the ease of access to records with all agreeing they should
79 be on the Budget Committee page on the web site.

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81 **Motion by Chair Schmitz to accept the rules as amended. Seconded by Mr. Simmons.**

82 **Motion carries 4-3.**

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84 **Motion by Mr. Sununu to accept the October 19, 2016 minutes as presented. Seconded Mr.**
85 **Simmons. Motion carries 7-0-1.**

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4. Adjourn
Meeting adjourned at 8:40 PM.

DRAFT