

TOWN OF NORTH HAMPTON
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

BRIAN P. PAGE
CHIEF OF POLICE

MICHAEL E. MADDOCKS
DEPUTY CHIEF



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POLICE DEPARTMENT

To: Paul Apple
Dennis Cote, Chief of the Fire Department
John Hubbard, Public Works Director
Kevin Kelley, Code Enforcement/Building Inspector

From: Chief Brian Page

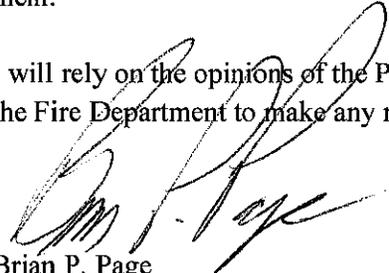
Date: August 5, 2014

Re: Large Gathering Application
Seacoast League Cross Country
Middle School Cross Country Championship

Although there were minor back-up on to Post Road (Route 151) from Lovering Road during the bussing process last year I agree with the applicant(s) that the bussing greatly improved the safety of this event, specifically for the parents and other people attending. Because of the great planning by the applicant and Sagamore Golf this event can be made safe with only one detail officer and a cruiser at the intersection of Lovering Road and Route 151. *Without some type of donor as there was last year, the cost(s) of the Officer and the cruiser required for the detail will have to be paid by Seacoast League Cross Country.*

Because of a small percentage of parking problems on North Road I will ask the Seacoast Cross Country League to consider some type of advertising/reminder to potential attendees that there can be no parking on North Road. We nearly towed 3 vehicles last year which is a very small and reasonable number based on the size of the event, but the shuttle bus drivers brought to my attention that those vehicles parked on North Road created concern that the busses may have to cross the centerline on North Road to get around them.

I will rely on the opinions of the Public Works Director, the Code Enforcement Officer, and the Chief of the Fire Department to make any recommendations in other areas where they may have concerns.


Brian P. Page
Chief of Police



North Hampton
FIRE & RESCUE

235 ATLANTIC AVENUE
NORTH HAMPTON, N.H. 03862

Dennis P. Cote
CHIEF OF DEPARTMENT

TEL: (603) 964-5500
FAX: (603) 964-7249
EMERGENCY: 911

August 12, 2014

To: Paul Apple
Brian Page, Chief of Police
John Hubbard, Public Works Director
Kevin Kelley, Code Enforcement

From: Dennis Cote

Re: Large Gathering Application
Seacoast League Cross Country
Middle School Cross Country Championship

After reviewing the application and the previous event information, the number of water closets or portable bathrooms is in question. I currently do not believe there are enough portable units being made available for the number of participants and spectators.

The application has the potential numbers of guests and participants at 1,100 – 1,500 and they only have two unisex portable bathrooms listed on the application. In the 2013 Large Assembly Policy it states that there should be 1 per 150 people. At a minimum there should be at least 7 units on site.

Section 5. ADDITIONAL INFORMATION

5.1. Drinking Water

5.1.1. The applicant shall demonstrate that the source of the drinking water is adequate for the number of attendees and shall demonstrate to the health officer that it is of potable quality.

5.2. Sanitary Facilities +

5.2.1. The applicant shall provide adequate toilet facility for both sexes. A minimum of one (1) water closet, chemical or sanitary privy unit must be supplied for each one-hundred fifty (150) persons.

One other item that was required last year is to make sure the field that is being used for parking is mowed and maintained to a lower height so that we do not have issues with hot exhausts and dry grass conditions.

If I can be of any further assistance, please do not hesitate to contact me.

Dennis P. Cote

Chief of Department HO/EMD

PERMIT APPLICATION		
Name of Applicant: Seacoast League Cross Country (Richard Osborne Race Director)		Organization (if applicable):
Mailing Address 7 Elm Drive Hampton, NH 03842		
Contact Person: Richard Osborne	Contact Person who will be present at Event ¹ :	
Contact Person Phone Number: 603-926-7845	Contact Person will be present at Event Phone Number: SAME	
Contact Person Cell Number: 603-498-6393	Contact Person will be present at Event Cell Number:	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): Seacoast League Middle School Cross Country Championship. The race is entirely run on the back nine of Sagamore Golf Course. There are 2 races of 2.1 miles. Girls race at 4:30, boys at 5PM, Awards at 5:30. Athletes and parents will arrive starting at 3PM, everyone will be gone by 6PM. There is bus transportation to and from the Lovring Rd Parking Lot.		
Location of Event: Sagamore Golf Course (back nine holes)		
Date(s) of Event: Wednesday Oct. 8, 2014 (rain date Oct. 9th)	Hours: 3	
	From: 3PM	End: 6PM
Estimated Attendance: 1,300 people including athletes, parents, coaches	Minimum No.: 1100	Maximum No.: 1500
Types of Alcohol to be served: N/A "School Event"		

¹ Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

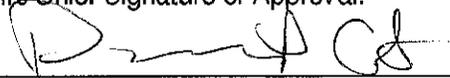
Sanitation:	No. of Units: 2	Male: Unisex	Female: Unisex
Water supply from: N/A			
Food will be served from and/or by: N/A			
Beverages will be served from and/or by: N/A			
Illumination after dark will be provided by: N/A			
Medical and First Aid Provided by: All schools have their own medical kits.			
Traffic Control Provided by: North Hampton Police Dept.		No. of officers: (Last year 2013 was one)	
Parking for <u>100 cars</u> is planned. <input checked="" type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

Name of Promoter or Applicant: <i>Richard Osborne - Race Director</i>	
Mailing Address: <i>7 Elm Drive Hampton, NH 03842</i>	Phone: <i>(603) 926-7845</i>
Email: <i>theozzies@comcast.net</i>	Cellular Phone: <i>(603) 498-6393</i>
<p><i>Richard Osborne</i> do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p>	
Signature: <i>Richard Osborne</i>	Date: <i>July 1, 2014</i>
Name of Property Owner (The following MUST BE completed by the owner of the property involved) <i>SABAMORE-HAMPTON GOLF CLUB, INC. (Richard Luff)</i>	
Mailing Address: <i>101 North Rd. North Hampton, NH 03867</i>	Phone Number: <i>603-964-5011</i>
Email: <i>RLUFF@SABAMOREGOLF.COM</i>	Cell Phone Number: <i>603-817-0138</i>
<p><i>Richard Luff</i> have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p>	
Signature: <i>Richard Luff</i>	Date: <i>6/26/2014</i>

DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY

Departmental Approvals: Please attach any comments or special requirements to this application

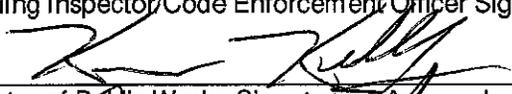
Fire Chief Signature of Approval:



Date:

8/12/14

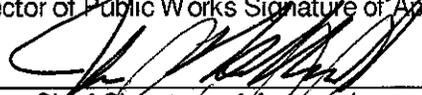
Building Inspector/Code Enforcement Officer Signature of Approval:



Date:

8/14/14

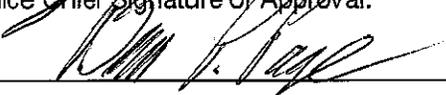
Director of Public Works Signature of Approval:



Date:

8/14/14

Police Chief Signature of Approval:



Date:

8/5/14

Department comments or additional conditions:

See recommendations from Health Officer/Chief of Fire Department



Applicant: I do hereby agree to the additional requirements:

Applicant's Signature:

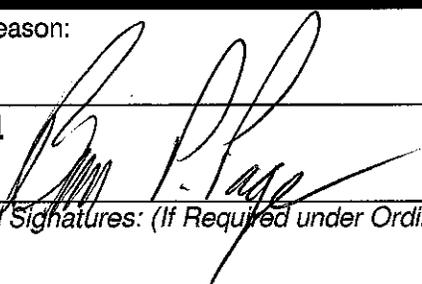
Date:

PERMIT

Denied Reason:

Approved

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)



Date:

8/21/14



LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty **(30)** days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached

