LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.

1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty **(30)** days before the planned event.

2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.

2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.

2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.

2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty **(30)** days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars ($1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached

PERMIT APPLICATION		
Name of Applicant:	Organization (if applicable):	
Mailing Address		
Contact Person:	Contact Person who will be present at Event[1]:	
Contact Person Phone Number:	Contact Person will be present at Event Phone Number:	
Contact Person Cell Number:	Contact Person will be present at Event Cell Number:	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided:		
Location of Event:		
Date(s) of Event:	Hours:	
	From:	End:
Estimated Attendance:	Minimum No.:	Maximum No.:
Types of Alcohol to be served:		

[1] Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation:	No. of Units:	Male:	Female:
Water supply from:			
Food will be served from and/or by:			
Beverages will be served from and/or by:			
Illumination after dark will be provided by			
Medical and First Aid Provided by:			
Traffic Control Provided by:		No. of officers:	
Parking for _____is planned. ☐ Attach plan of exact parking location and exact route to be kept open for emergency vehicles ☐ Not applicable. Explain:			

Name of Promoter or Applicant:	
Mailing Address:	Phone:
Email:	Cellular Phone:
I_____, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true. **Signature:**	**Date:**
Name of Property Owner (The following MUST BE completed by the owner of the property involved) :	
Mailing Address:	**Phone Number:**
Email:	**Cell Phone Number:**
I_____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true. **Signature:**	**Date:**

DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY	
Departmental Approvals: Please attach any comments or special requirements to this application	
Fire Chief Signature of Approval:	Date:
Building Inspector/Code Enforcement /Health Officer Signature of Approval:	Date
Administrator of Planning & Zoning Signature of Approval:	Date:
Director of Public Works Signature of Approval:	Date:
Police Chief Signature of Approval:	Date:
Department comments or additional conditions:	
Applicant: *I do hereby agree to the additional requirements:* Applicant's Signature:	Date:
PERMIT	
☐ **Denied** Reason: **Michael E. Maddocks** **Chief of Police**	**Date:**
☐ **Approved** **Michael E. Maddocks** **Chief of Police**	**Date:**
Select Board Signatures: (If Required under Ordinance amended 3/11/2014)	*Date:*