



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD DRAFT MINUTES
JUNE 27, 2016
NON PUBLIC SESSIONS 5PM TOWN OFFICES EXECUTIVE CONFERENCE
ROOM
REGULAR MEETING 7 PM TOWN HALL

NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE

1. **Non Public Session I- 5:00 PM RSA 91-A:3, II (b)**
The hiring of any person as a public employee.

2. **Non Public Session II – 5:30 PM RSA 91-A:3, II (a)**
The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

3. **Non Public Session III – 5:45 PM RSA 91-A:3, II (a)**
The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

4. **Non Public Session IV – 6:15 PM RSA 91-A:3, II (b)**
The hiring of any person as a public employee

5. **Call To Order and Pledge of Allegiance**
Chair Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Motion by Selectman Stanton to come out of Non Public Session. Seconded by Selectman Miller. Roll call vote: Maggiore, aye; Miller, aye; Stanton, aye. Motion passes 3-0.

Motion by Selectman Stanton to seal the minutes of Non Public Session II. Seconded by Selectman Miller. Roll call vote: Maggiore, aye; Miller, aye; Stanton, aye. Motion passes 3-0.

Chair Maggiore led the Pledge of Allegiance.

6. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

George Chauncey, Hobbs Road asked the Select Board to look into a growing safety issue at the intersection of Atlantic Avenue and Hobbs Road. He further stated although they are two state roads, he wondered if the Select Board could help.

Chief Tully stated he has been working on a solution to this problem due to an upward trend in accidents at the intersection. He further stated he had met with the homeowner on the corner of Hobbs and Atlantic and he has agreed to trim the trees and would be willing to work with the state on a solution.

Chief Tully has a call into NHDOT Division 6 and will be meeting with them to go over what can be done.

7. Consent Calendar

7.1 Payroll Manifest of 06/16/2016 in the amount of \$79,907.35

7.2 Payroll Manifest of 06/23/2016 in the amount of \$61,060.33

7.3 Accounts Payable Manifest of 06/16/2016 in the amount of \$43,078.93

7.4 Abatement Application for Map 017, Lot 082-021

7.5 Abatement Application for Map 021, Lot 001-025

Motion to accept the Consent Calendar as presented. Seconded by Selectman Miller. Motion carries 3-0.

8. Communications to the Select Board

No items

9. Committee Updates

No updates at this time.

10. Report of the Town Administrator

10.1 General Report

A copy of the Town Administrator's report is attached to these minutes.

Town Administrator Apple stated he had not heard back from the Department of Environmental Services (DES) regarding a joint meeting.

The Select Board reiterated that it has been three years and they still have zero information.

Town Administrator Apple will draft a letter to the DES from the Select Board and will copy Governor Hassan.

The Select Board discussed the status of a “pod” at the library. Town Administrator Apple stated there seems to be some confusion as to whether a pod was being purchased or some type of shed.

Selectman Stanton stated he had sent a draft Memorandum of Understanding (MOU) to Kelly Parrott and was waiting to hear back.

Selectman Miller asked whether the town could hire someone to paint the trim on the library.

11. New Business

11.1 Projection re: Budget Surplus for FY2016

Town Administrator Apple stated there would be a surplus of \$394,969 at the end of FY2016. He further stated \$300,000 can be attributed to unfilled positions in the police department.

Selectman Stanton stated he would like some of the money returned to the taxpayers by means of lowering the tax rate.

11.2 Discussion and Approval of End-of-Year Projects and Encumbrances

Town Administrator Apple explained transfers from the Due To/Due From accounts.

Selectman Stanton noted that all of the items were not “extras” and are all needs to improve public safety.

Motion by Selectman Stanton to approve the transfers as presented by Town Administrator Apple, with the exception of the bunk and shower at the Department of Public Works. Seconded by Selectman Miller for discussion. Motion carries 3-0.

(Secretary's Note: This item was re-voted on, however there was not a motion made to rescind this motion.)

Motion by Selectman Stanton to strike items 1 and 2 on the Fire Department and accept item 3. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve items 1 through 7 for the Police Department. Seconded by Selectman Miller. Motion carries 3-0.

Selectman Stanton stated the driver feedback signs will collect data to allow the police to pinpoint enforcement efforts.

Discussion returned to the Department of Public Works regarding the bunkroom and shower. Selectman Stanton stated in thinking about those particular items, he had changed his mind being that the money had already been raised by taxation so there would not be any additional cost to the taxpayer.

Motion by Selectman Stanton to approve transfers for items 1 through 9 in the Department of Public Works. Seconded by Selectman Miller. Motion carries 3-0.

11.3 Discussion of Net Surplus Allocation

12. Minutes of Prior Meetings

12.1 Minutes of June 13, 2016

Motion by Selectman Stanton to approve the June 13, 2016 minutes as corrected. Seconded by Selectman Miller. Motion carries 3-0.

13. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

Chair Maggiore stated he had met with members of the North Hampton Youth Association. They stated to him they had to cancel programs held at the North Hampton School due to a leaking roof, and the school issued them a bill in the amount of \$1,732.50 for custodial services.

Chair Maggiore stated the NHYA asked if the town would pay the bill as they have a deficit of \$2,000 in their account.

Town Administrator Apple cautioned that paying with public funds to a private organization is frowned upon.

Selectman Miller asked if the Town Administrator could approach the school to ask for forgiveness of the invoice as it was their leaky roof that caused the cancellation.

Motion by Selectman Stanton to have the Chair and Town Administrator visit North Hampton School to prevail upon to forgive the bill. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to approve the four abatements as presented, based on an email dated June 26, 2016. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectman Stanton to authorize the Town Administrator to encumber funds sufficient for abatements approved in the prior motion from the surplus of FY16 if permissible by law. Seconded by Selectman Miller. Motion carries 3-0.

14. Second Public Comment Session

See Item 2, above.

15. Adjournment

Meeting adjourned at 8:32 PM.

Respectfully,

Janet L. Facella