



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING
JOINT MEETING WITH PUBLIC LIBRARY TRUSTEES
JOINT MEETING WITH BUDGET COMMITTEE**

JULY 22, 2019 6:00 PM

NORTH HAMPTON TOWN HALL

APPROVED MINUTES

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice-Chairman Larry Miller, Member Kathleen Kilgore

LIBRARY TRUSTEES PRESENT: Chairman Susan Leonardi, Jacqui Brandt, Selectwoman Kathleen Kilgore

BUDGET COMMITTEE MEMBERS PRESENT: Chairman Jonathan Pinette, Vice-Chairman James Sununu, Tamara Le, George Chauncey, Laurel Pohl, Frank Ferraro, Selectman Larry Miller

ALSO PRESENT: Town Administrator Bryan Kaenrath, Public Works Director John Hubbard, Conservation Commission Chairman Lisa Wilson

AGENDA

Chairman Maggiore welcomed everyone to the July 22, 2019 Select Board Meeting, and called the meeting to order at 6:04 pm, followed by the Pledge of Allegiance.

Chairman Susan Leonardi opened the meeting of the Library Trustees and called the meeting to order at 6:05 pm.

Chairman Maggiore stated that they would meet with the Library Trustees for the next hour, then have a Joint Meeting with the Budget Committee. He said the flyers placed on the chairs were not authorized by the Select Board or the Town.

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

JOINT MEETING WITH PUBLIC LIBRARY TRUSTEES

Chairman Maggiore said the Joint Meeting with the Library Trustees was a result of workshop for Goals for Facilities held at the last Select Board Meeting and one of the ideas was to build a new Library on the Homestead Property.

Library Trustee Chairman Susan Leonardi said she prepared a short presentation for the Select Board to share where they are now, and said a lot of planning, time invested, and community input had gone into their current plans. She said last year the Library saw 1,600 visitors/month and they supported the Library's commitment to serve the whole community with a more modern, better-functioning Library.

Library Chairman Leonardi said the current Library was built in 1973 and since then various architects had been hired to create expansions. She said in 2013 the Library was looking to build on the Homestead Property and Ron Lamarre of Lavallee Brensinger was initially hired to design a plan, and was now working on a renovation/addition begun in 2017. She said in May of 2018 the Library Trustees selected Bonnet Page & Stone as construction manager for the project, and stated that she was confident this plan is achievable.

Library Chairman Leonardi said all Warrant Articles since 2006 were generously supported by voters, and they had already supported recent renovations to LED lighting fixtures, replacing ceiling tiles, a new roof, and resurfacing the parking lot. She said they planned to renovate and reuse 5,625 sq ft of Library space, make three of the exterior walls interior walls, and gain a lot of extra space with the addition, which included a program room, conference rooms, study/meeting rooms, a children's activity room and a teen room, with increased adult areas and a lounge.

Library Chairman Leonardi said the renovation was cost-effective as the Town owns the land and the renovation/expansion eliminates the need for an entirely new structure. She said the Library would still be operational during construction, would use the same footprint, and leaves the Homestead Property available for Town development. She said funding would be shared between private and public funds.

Ron Lamarre of Lavallee Brensinger Architects said they would be wrapping three sides with a new addition which doubles the size of the Library, and they intended to build right up to the property line. He said they would have a plaza between the existing Library and the Stone Building and the parking would remain the same. He said the septic at the back of the Library had already been expanded. He said that they did an in-depth structural analysis and no new loads would be placed on the existing building. He said it would be wrapped with sustainable exterior walls for energy efficiency around the entire building.

Mr. Lamarre said the addition was not invasive to the current structure and they could continue to access the front door, and while the addition is being built they will renovate the interior. He said there would be meeting and conference rooms up front, a large meeting room, restrooms and a kitchenette which could be closed off and remain open after library hours. The entry would lead to a communications center and welcome into the Library with an expanded adult section, a Teen Center, a Director's Office, staff rooms and another meeting room.

Mr. Lamarre said because they were wrapping the building on 3 sides they could change the entire aesthetics and character of the exterior. He said the approach to the new Library would have the Stone Building on the right, a plaza area and new front door. He said the plan was simple and would benefit everyone and take no resources away from the Town for the future.

Library Chairman Leonardi she this is where the Library stands now and their current plans, and asked the Select Board for their thoughts on the Homestead Property. Chairman Maggiore said the Select Board was wondering if the Homestead Property was something they would consider. Selectman Miller said last year he tried to get the Town to purchase a piece of land for one building for employees and a new Library which did not pass. He said he felt if they were going to spend a lot of money it should benefit everyone and said he wanted to build one new building, and said that old building was worth at least \$1Mil in cost avoidance.

Library Chairman Leonardi said she agreed with a new building but it did not have to be the Library, and said she strongly felt this plan could pass and to change directions now would delay this plan they had invested their time in. She felt Town offices or a new Police Department on the Homestead Property would be a better plan, and asked if the Select Board had developed a building program or space study for using the old Library for Town offices.

Selectman Miller reiterated that spending money to building new was his priority, and said the only way to fix the Fire Station and Police Station would be to get the Town employees out of this building, and the easiest way would be to move them into a building the Town already owned. Library Chairman Leonardi said the Library had worked to get the Homestead Property twice since she started, and asked what guarantees the Library would have that a new plan would not get redirected again.

Chairman Maggiore felt the Town had needs and liabilities in in each of their facilities, and they now needed to move forward and have something to present to the public to meet those needs. He said the Library had been diligent working to find a solution, but he felt one building made the most sense economically and financially. He said he had concerns about costs and what the public was willing to invest in and this meeting was not a Public Meeting to vet those ideas.

Chairman Maggiore said whatever they do to the Fire Station, the Library has to come first, and said he thought building new was the best plan. He said his goal was a comprehensive plan that looks at all of the Town's needs. Library Chairman Leonardi said she did understood the needs of the other departments.

Chairman Maggiore said if they had a comprehensive plan to build a new Library on the Homestead Property as part of a plan that allows them to do Town Administration in the old Library and renovate Police and Fire he would sign it now, however they could not bind a future Select Board. Selectwoman Kilgore explained that she is an abutter on the Homestead Property by law would have to recuse herself while sitting as a Select Board Member and a Library Trustee. She stated that she was behind the Library.

Library Trustee Jacqui Brandt said they had been at this a very long time and she appreciated everyone's effort on behalf of the Library. She said her question was also with assurances, as they had put so much effort into this over so many years. Selectman Miller said the results to improve Town Facilities had been disappointing to many people not just the Library. He said he thought the Town would only support one

new building, and to build a new insignificant building next to a \$3.5Mil rehab building did not make sense. He asked why new plans could not be drawn up to be on the ballot in March.

Library Chairman Leonardi said she agreed the Fire Department was in bad shape but was not sure the public would support renovating the old Library for Town offices, as the Warrant were approved to update the existing structure. Selectman Miller said he wanted a plan with a pathway to fix the two emergency services the Town has, and a new Library on the Homestead Property, with the Town and Police moving into the old Library within 2 years was the fastest way.

Chairman Maggiore said he did not see how they could give a guarantee and do something in a timely fashion, unless they use an MOA as part of a settlement agreement which would be binding. Selectman Miller said the voters would need to do that on the ballot, and they could have a new Library by next year, move Town employees the following year and by then would have a plan for the Fire Station. He said if the Fire Station was expanded on the current piece of property there would be no parking.

Library Chairman Leonardi said the biggest concern is that this plan was started in 2017 with trying to get the community focused and staff excited about another plan, despite the amount of Library funds already spent and invested in this plan. She said this plan has already been vetted and is popular and possible with construction phased. She said if there is an issue with the price the plan can be reconfigured, and said at this time she felt too invested as a Trustee and as a public servant to North Hampton and the community to change directions.

Kathleen Kilgore added that the plan had now been officially presented to the group, has been discussed, and now both boards need to think about it with a reasonable amount of time given. Mr. Lamarre said back in 2015 they did explore an addition and renovation to the Fire Department and Police Station, with the idea to build a new Library on the Homestead Property and turn the old Library into Town offices and construct an addition/renovation. He said at the time the Ad Hoc Committee was split 50-50 on that idea.

Library Chairman Leonardi closed the Library Board of Trustees meeting at 6:50 pm.

JOINT MEETING WITH BUDGET COMMITTEE

Chairman Maggiore welcomed everyone back to the Select Board Meeting at approximately 7:04 pm and said they just went into recess from a Joint Meeting with the Library Trustees and would now begin the Joint Meeting with the Budget Committee.

Budget Committee Chairman Pinette opened the Budget Committee Meeting and introduced members present. He said for several years the Select Board and Budget Committee have met to kick off the Budget Season. He said Rick Stanton and Brian Goode were unable to attend this evening.

Approval of the April 8, 2019 Budget Committee Meeting Minutes

Select Board—Library Trustees—Budget Committee Meeting
July 22, 2019

Changes: Ms. Pohl had numerous corrections to the nominations, votes, and elections for the April 8th Budget Committee Meeting, which she forwarded to Town Administrator Kaenrath by email. Corrections were made by Ms. Jan Facella.

(Scrivener's Note: The tape that was transcribed was not the tape currently available from the meeting.)

Motion: To approve the Minutes of the April 8, 2019 Budget Committee Meeting as amended above.

Motioned: Vice-Chair Sununu

Seconded: Mr. Chauncey

Vote: Motion approved as amended by a vote of 7-0

FY2019-2020 Budget Committee Schedule

Budget Committee Chairman Pinette said he had again distributed the members list. Selectman Miller asked if this schedule was the same as the one distributed before. Budget Committee Chairman Pinette said it was exactly the same, keeping on schedule with last year, and said dates could be changed for the Town or the School.

Mr. Ferraro said the Committee had decided to meet at 6:30 pm rather than 6:00 pm and it was in the minutes. He said they also agreed to move the calendar schedule ahead by one week beginning with September 30, 2019 as Mr. Stanton had requested more time be allowed for the Town and School.

Motion: To leave the Budget Committee Schedule as is and change the meeting time to 6:30 pm.

Motioned: Mr. Ferraro

Seconded: Ms. Pohl

Town Administrator Kaenrath pointed out that November 11th was Veterans Day and Town offices would be closed. Ms. Pohl withdrew her second. Budget Committee Chairman Pinette said he did not look at State Statute and only mirrored the schedule for last year. Vice-Chair Sununu said he thought the dates for the Public Hearings were not correct as they are set by State Statute. He said the last day for Public Hearing is January 21, 2020 and not January 13th, and they would have to set the Public Hearing at some point.

Motion: To wipe out the calendar from January 6, 2020 forward, keep the dates from August 19, 2019 through December 19, 2019 the same, and correct the time of the meeting to 6:30 pm.

Motioned: Mr. Ferraro

Seconded: Ms. Pohl

Vote: Motion approved by a vote of 6-1

Selectman Miller asked Vice-Chair Sununu why he had opposed the motion, and he replied that he thought there was a better way to adjust the schedule so both the Town and the School had more time to prepare their Budgets. He said final reviews could be done after the first of the New Year. Mr. Ferraro said he agreed this put a burden on the Town and the School but the Budget Committee was charged with developing the final Town and School Budgets.

Chairman Pinette said any questions should be forwarded through him or Vice-Chair Sununu and they would get answers as soon as possible. Mr. Ferraro said he felt they should send Town questions to Chairman Pinette and School questions to Vice-Chair Sununu.

Ms. Pohl said she had questions about their process to put before the board. She said with this schedule they vote on each thing as they go through it and she would rather hold off voting until all of the data was in, including Warrants. Budget Committee Chairman Pinette said he liked how they have been doing the last few years going through line items so the Town understands if the Budget Committee is in disagreement or wants adjustments.

Mr. Ferraro made a motion to adjourn the Budget Committee Meeting which was seconded by Ms. Pohl. Chairman Pinette polled the Committee and the motion was approved by a vote of 7-0, and the Budget Committee Meeting was adjourned at approximately 7:19 pm.

The Select Board Meeting was recessed for a 5-minute break.

REGULAR SELECT BOARD MEETING

Chairman Maggiore welcomed everyone back to the Select Board Meeting and reconvened at approximately 7:28 pm. He said for anyone new to the meeting the papers put on the chairs were not authorized by the Select Board or the Town.

First Public Comment Session

Mr. Ferraro of Post Road said he wanted to comment on the first discussion about the Library expansion/renovation, and said he thought that to build a new Library on the Homestead Property could go before voters in March was too optimistic. He said the Library Trustees spent 3 years from deciding to do a renovation/expansion to get it to this point and had adjusted their plans according to citizen input and listening sessions, and he thought a new Town office building and Police Station would be appropriate.

Consent Calendar

- 6.1 Payroll Manifest of July 11, 2019 in the amount of \$225,602.30
- 6.2 Payroll Manifest of July 18, 2019 in the amount of \$76,821.51
- 6.3 Accounts Payable Manifest of July 11, 2019 in the amount of \$732,918.04

Motion: To approve the Consent Calendar as presented in packet.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved 3-0

Correspondence

(1) Correspondence to Select Board received July 11, 2019 from Mike Lynch notifying the Chairman of the Conservation Commission that he would be stepping down for personal reasons; correspondence from Conservation Commission Chairman Lisa Wilson thanking Mr. Lynch for his service. Conservation

Commission Chairman Lisa Wilson said the Commission would likely consider the nomination of one of the 2 Alternates to serve out the rest of Mr. Lynch's term through March 2021 at their August meeting.

Selectman Miller thanked Mike Lynch for his service and all Select Board members agreed.

(2) Correspondence to Select Board dated July 9, 2019 from Governor Sununu to all Select Boards and governments in the State with regard to the State Budget. Chairman Maggiore stated that a response from the Speakers of the House and Senate came out Friday, and a copy was provided to Town Administrator Kaenrath to be included with these minutes.

Selectwoman Kilgore said she would like to see both of these posted on the website before the minutes are produced for easy access by townspeople. Chairman Maggiore said the only disclaimer would be that neither document is an endorsement of the Select Board.

Selectman Miller pointed out that in the Budget that was vetoed by the Governor there is a non-budgetary clause that calls for the creation of an Appeals Board with power to undo the decisions of every Planning Board in the State. Chairman Maggiore clarified that is was only on housing appeals, not all Planning Board decisions. Selectman Miller stated that every Master Plan and Planning Board would be instantly undermined, and he urged the Select Board to go on record with their opinion that it needs to be removed from whatever Budget is passed. He said it had nothing to do with the Budget Process and it undermines local control completely for land use. He said he asked one of the State Reps to provide a copy of that section and asked that the Select Board discuss this at their next meeting.

Chairman Maggiore said he has never been more opposed to a piece of legislation and said he had already drafted legislation to repeal. He said they could discuss it in detail and he would provide the information. Selectman Miller said after Select Board discussion and thorough understanding of it they should take a vote on their opinion to send out to someone.

(3) Correspondence to Town Administrator dated July 10, 2019 from the Hampton Rotary Club commending the excellent work of Technical Director John Savastano and his crew for videography for a May 9th event they had sponsored.

(4) Correspondence to Select Board received June 15, 2019 from the CIP Committee requesting the Select Board review at least 4 specific comprehensive projects to help with flooding, drainage, marsh health, etc. throughout the Town: (1) culvert replacement on NH Route 1-A for Little River drainage, (2) clear main flow of Winnicut River from Exeter Road to Lovering Road, (3) modify culvert/cobble weir from Philbrick Pond to the ocean, (4) inspect, clean and/or repair or replace the 4 culverts under Lovering Road to improve flow of Winnicut River to Great Bay.

Chairman Maggiore said the CIP Committee needed the Year 1 cost to clean and inspect, and the Year 2 cost to replace. He said he was asked to summarize as these were not goals expressed by the Select Board but direction from the CIP Committee based on drainage problems. He said they could be added to Select Board Goals in some way. Selectwoman Kilgore said they had not yet finalized their goals and could incorporate these and finalize their goals at the next Board meeting.

Committee Updates

Selectwoman Kilgore said the *Economic Development Committee* met July 10th and elected Richard Luff as Chairman and Jeff Hillier as Vice-Chairman. She said they reviewed a presentation by Phil Wilson on Retail Store Trends, and asked that Ironwood Design Group attend their next EDC meeting. She said Phil Wilson would be updating their Fishbone Diagram to include the Ironwood project.

Chairman Maggiore said the *Heritage Commission* was part of an agenda item this evening, and the only update on the *Water Commission* was on a hearing before the Public Utilities Commission (PUC) which was ongoing.

Selectman Miller said the *Budget Committee* had met earlier this evening. He said the *CIP Committee* met for the second time last Friday and finished listening to the departments. He said they would meet again this Friday to discuss and prioritize all projects.

Report of the Town Administrator

A copy of the Report of the Town Administrator will be attached to these minutes.

Town Administrator Bryan Kaenrath said as far as Finance, they had begun the new Fiscal Year with approximately \$400,000 in surplus, and the audit process by Melanson Heath would begin later this summer. He said the next Coakley Landfill Group meeting would be held in mid-August in Portsmouth City Hall. He said they were investigating a possible grant to cover the design piece of the cobble/weir replacement for Philbrick Pond, and he had drafted a letter to NHDOT for permission to have this as a municipal project.

Selectwoman Kilgore asked for a copy of the drafted letter and asked if they were already committed to funding the project. Town Administrator Kaenrath stated that this was just starting a conversation with DOT to see if the project is possible. He said they were putting the pieces together if they wanted to move forward. He said the total budget was approximately \$60,000 and may be less with a grant for the design.

Town Administrator Kaenrath said MRI had begun the Wage Range Analysis starting with an overview for Town employees, and a survey for their positions was due back July 31st with an anticipated September completion date. Selectman Miller asked about access to the North Hampton Beach, and Town Administrator Kaenrath said it was an agenda item for tonight and he had met with Chairman Maggiore and the NH Parks & Recreation Regional Director.

Selectman Miller asked about the idea presented at the CIP Committee Meeting by Rick Stanton for location of the Dog Park. Selectwoman Kilgore said part of the land was owned by North Hampton and part by Hampton, but felt it was an interesting area for a Dog Park and access to the Rail Trail. Chairman Maggiore asked if the Dog Park Committee had been made aware of this idea, and Town Administrator Kaenrath said they were just asked if they like the concept. Selectman Miller felt they should ask the State directly, and Chairman Maggiore said he would communicate with Hampton and DOT with a copy to the Dog Park Committee.

Public Works Director John Hubbard said there was an old barn on the property which the State used to store equipment, and said it was not District 6 and they would have to start with the Concord Bureau of State Buildings & Holdings. Selectman Miller said there was another property with wetlands on both sides next to the access to Route 95, and Public Works Director Hubbard said that was also State property which he heard was previously a landfill. Chairman Maggiore asked Town Administrator Kaenrath to work with the Public Works Director to figure that out.

Items Left on the Table

Chairman Maggiore said he wanted to give an update on 2 items not on the table, as he agreed to complete them by August. He said the first was the Committee Appointment Policy and said he went to NHMA for some advice and he would provide an update on that before the next meeting. He said the second item was a more effective Town Administrator Evaluation, and he had spoken with NHMA, Primex, and 25 communities in the State and would also have an update by the next meeting.

NEW BUSINESS

10.1 Update on Ocean Boulevard Speed Limit

Chairman Maggiore said the Board had received a letter from Police Chief Mone on the request to reduce the speed limit on Ocean Boulevard from 30 mph to 25 mph for safety reasons. She said she felt it would be challenging to finish it this year due to restrictions in RSAs requiring an engineering study be conducted, and the State has reported that their current radar devices were not in compliance. Town Administrator Kaenrath said he forwarded a copy of the letter from DOT to the Board, and said Police Chief Mone was unable to attend this evening.

Public Works Director Hubbard said he had purchased the seasonal speed limit signs to change where the radar devices are, and said he looked at the letter from DOT and to accomplish all they want would cost approximately \$1,100 for the signs. He said the radar feedback signs were no longer in compliance due to the color of the background, which could be changed for another expense. He said before he purchases the rest of the hardware and signage he wanted to make sure the Select Board still wanted to move forward.

Selectwoman Kilgore asked if all their signs were in non-compliance. Public Works Director Hubbard said they were now the wrong color and all were purchased for State roads, and felt the sign for Route 1-A should be kept. He suggested working with Chief Mone and the State to get their approval. Selectman Miller asked if they could use the signs on Town roads but not on State roads, and Public Works Director Hubbard that was correct. He said the signs react to what the current speed limit is for feedback and it would have to be reset.

Selectman Miller asked about State signs all the way to Rye, and Public Works Director Hubbard said they would have to change out any speed limit sign in the group and add a sign in Rye and Hampton. Chairman Maggiore said they were being asked if they wanted to continue with this goal because of the investment of time and money, and said he would like to move forward for safety. Public Works Director Hubbard asked if there was a study saying there was an issue on that stretch of the road. Town Administrator Kaenrath said if there is a consensus to continue the project he could provide an update in his next Town Administrator Report.

10.2 Centennial Hall Update – Peter Goodrich

FOCH Executive Director Marcy McCann showed a “Director’s Cut” of Centennial Hall which they were using as a marketing piece for all foundations, private individuals, and corporate presentations they give. She said all interior videography was done by Luke and exterior drone shots were by David Murray.

Peter Goodrich said he was the Project Manager and General Contractor for this project, and said they were revitalizing the building and creating some access. He said he went through a rigorous program with LCHIP, and said the building assessment by Stephen Bernard Preservation & Restoration took 1 year to complete. He said based on his report LCHIP granted the \$200,000, and he would be staying on as a consultant.

Mr. Goodrich said they started with the slate roof, and next year would be painting and windows and trim repair, all part of the LCHIP Grant. He said they were currently working with Market Square Architects in Portsmouth to design the handicapped access in the rear with elevators, stairs, a new bathroom, and other amenities to get to the second floor. He said there would be a new boiler in the basement and the chimney had been torn down for relining, partly financed by Town Funds. He said when they have the final plans for the addition they will come to the Select Board for approval.

10.3 Discussion of Coastal Adaptation Master Plan Chapter Grant

Chairman Maggiore said the Select Board has a summary of what was presented at the last Planning Board Meeting which is time sensitive. He said Jen Rowden, Senior Planner for the Rockingham Planning Commission, said there was an opportunity to create 2 new chapters for the Master Plan: a Coastal Adaptation Plan for the Town and one for Little Boar's Head. The objective was 2 plans with action-oriented implementation plans, 2 high-water management signs, and outreach techniques. He said Jen Rowden suggested it would be beneficial to the Town and he was asking for Select Board support to move forward.

Chairman Maggiore said the Grant has a budget of \$17,550 with a match required from the Town of \$8,525 and an in-kind match for volunteer and staff time of approximately \$5,287 based on a \$25/hour rate leaving a difference of \$2,798 and needed consideration of support and a contribution from the Select Board. As the Select Board does not have funds available, the Planning Board had approved up to \$2,500 for a contribution. He said Jen was asking for Select Board support to move forward by July 26, 2019,

Selectwoman Kilgore asked if the \$2,798 would come out of the Budget, and Chairman Maggiore said the Planning Board had approved up to \$2,500 and Jen was hopeful the amount would come down. He said he believed that a financial contribution would allow them to get the grant. He said Jen was asking for a vote of approval and had drafted a letter for Select Board Members to sign.

Motion: For the Select Board to support the efforts of Jen Rowden to submit the Grant for Development of Coastal Adaptation Master Plan Chapter and implement action plans for the Town of North Hampton and the Village of Little Boar's Head.

Motioned: Chairman Maggiore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Selectwoman Kilgore asked if there was any way for the Planning Board to work with Jen Rowden, as they go into this Budget season, if they needed more budgeting for studies updates so they could start planning for them in the next Budget. Chairman Maggiore said he would speak with Jen Rowden and provide a summary of what had been paid for and what plan is moving forward.

10.4 Memorandum of Agreement (MOA) for Drake Bridge Project

Chairman Maggiore said per Section 106 of National Preservation, the Heritage Commission has to be included in projects that may have effect on Historic properties, and said an MOA was sent to the Chairman of the Heritage Commission for her signature for the Drake Bridge Project. He said according to Town Counsel, the Heritage Commission would be signing as a consulting party by invitation of other parties to the MOA because the matter involves the signing of an agreement with NHDOT and the Federal Highway Administration and because the railing is being gifted to the Town and there may be expenses.

Chairman Maggiore asked for a vote by the Board authorizing the Heritage Commission to sign per RSA 674:44-B I (h). He said the gift is a natural salvage of a concrete bridge rail that the Select Board has to accept on behalf of the Heritage Commission and said it would preserve the history of the area. Selectwoman Kilgore asked if it had been reviewed by Counsel and Town Administrator Kaenrath said the opinion would come in March and the motion was to support the signature of Donna Etela.

Motion: To accept the gifts contained in the MOA on behalf of the Heritage Commission.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

10.5 Water Quality Standard Grant – Lisa Wilson

Conservation Commission Chairman Lisa Wilson said she was speaking on behalf of the Conservation Commission to ask the Select Board for support in applying for a DES 604 b Grant to create a Septic System Inventory and database, and said the Rockingham Planning Commission was required to apply on behalf of the Town with no matching requirements. She said it was a tool to remind residents to maintain and pump out their septic systems and to comply with septic system outreach, an MS4 Public Federal requirement and used in the wake of extreme storms and sea level rise.

Chairman Maggiore said they could not be entirely sure of the records, and Ms. Wilson said she was not sure if they would have 100% of the information but Jen Rowden could research information from 1967 that might be available from DES Grants. Selectman Miller asked if they could also capture the physical location of the septic systems, and Ms. Wilson the grant was only parcel-based.

Motion: To support the efforts of Jen Rowden to move forward with applying for a DES 604 b Water Quality Standard Grant.

Motioned: Chairman Maggiore

Seconded: Selectwoman Kilgore

Vote: Motion approved by a vote of 3-0

10.6 Little River Conservancy Trail – Lisa Wilson

Chairman Lisa Wilson said the Conservation Commission was asking for the support of the Select Board for their applying to the Student Conservation Association (SCA Corp) to construct a trail to the Little River Conservancy, a 24-acre conservation parcel. She said SCA Corp requires a draft project proposal including the scope of work, which would not implicate the Town to engage SCA Corp. She said SCA Corp would then schedule a site visit to assess the project and prepare a scope of work to be reviewed by the Conservation Commission.

Ms. Wilson said they proposed to construct a 4,000 linear-foot path on Town-owned Conservation land to the 24-acre Conservation parcel, with wetlands and uplands crossings. She said the trail would be well-marked to prevent trespassing on abutting private property, with an entrance off Woodland Road with a natural gravel parking area. She said SCA Corp prefers 11-day hires for \$10,500 with a skilled crew of 6-7 people.

Selectman Miller said he was an abutter on the project and would recuse himself. Selectwoman Kilgore said the first part was just a study then devising a plan and deciding whether to move forward, and said this would give access to their trails. Ms. Wilson said the public did have access but this would make it easier, and said she would look into ongoing maintenance.

Chairman Maggiore asked if the Select Board would be committing to the contribution of funds if they moved to support this project, and Ms. Wilson said not at this point. She said the Conservation Commission has funds to pay for this and part of the application process requires saying funds were available.

Chairman Maggiore asked when the project would begin and Ms. Wilson said at the end of June through October of 2020. Selectwoman Kilgore suggested it could be added to CIP for next year. She said if other funds in Town were needed that would have to be looked at. Ms. Wilson said she did not know the overall cost yet.

Larry Miller of Mill Road said he went on a walk-about with the Conservation Commission and the area was a truly beautiful piece of land, and said for a small investment the Town would have access to a considerable area of Conservation wetlands and uplands and hoped that the Select Board would approve the project.

Motion: That the Select Board support the Conservation Commission Application to SCA Corp to construct a trail to the 24-acre Little River Conservancy.

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Vote: Motion approved 2-0, with 1 recusal

10.7 North Hampton State Beach Access Update

Chairman Maggiore said there had been emails and conversations about access to the North Hampton Beach, which was not easy because of rocks deposited there. He said he spoke with Meredith Collins of NH State Parks & Recreation who said the State has obligations to maintain a naturally occurring beach, and she agreed to meet with Chairman Maggiore and Town Administrator Kaenrath at the beach.

Chairman Maggiore said just to go in and move rocks, because of the beach contours, could have a risk of flooding and cause more problems. He said wrong-way removal could risk undermining the seawall and the parking lot and they would have to find some way to make the beach handicap accessible. He said Ms. Collins would go back to the engineer to see if he could help. He said one idea would be to use non-skid mats to help with access over rocks, and Town Administrator Kaenrath said he would continue to follow up and hopefully reach a solution.

Acceptance of the Minutes of Prior Meetings

Approval of the Regular Meeting Minutes of July 8, 2019

Changes/corrections: Town Administrator Kaenrath said on page 7, line 291 “NHMA” should be *NHBA*. Chairman Maggiore said on page 2, the last sentence under the *Heritage Commission* committee report was an accurate comment but the facts were inaccurate, in that authorization was needed by the Select Board.

Motion: To approve the Regular Meeting Minutes of July 8, 2019 as amended above.

Motioned: Selectman Miller

Seconded: Selectwoman Kilgore

Vote: Motion approved as amended by a vote of 3-0

Approval of the Minutes of Non-Public Sessions I & II of July 8, 2019

Motion: To approve the Minutes of Non-Public Session I of July 8, 2019

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Motion: To approve the Minutes of Non-Public Session II of July 8, 2019

Motioned: Selectman Miller

Seconded: Selectwoman Kilgore

Vote: Motion approved by a vote of 3-0

Any Other Item that may Legally come before the Board

Second Public Comment Session

No one from the public came forward.

Next Meeting: The next Regular Select Board Meeting will be held on August 12, 2019 at 7:00 pm in the North Hampton Town Hall.

Adjournment

Chairman Maggiore adjourned the meeting at 9:08 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary