



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
SELECT BOARD MINUTES  
MARCH 28, 2016

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NON PUBLIC MEETING 6PM TOWN OFFICE EXECUTIVE CONFERENCE ROOM  
REGULAR MEETING 7 PM TOWN HALL

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1. **Non Public Session I.** The Board will meet pursuant to RSA 91-A:3 II (d) to consider the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

2. **Call To Order and Pledge of Allegiance**

Acting Chair, Maggiore called the meeting to order at 7:00 PM. Those in attendance were Selectman Miller, Selectman Stanton and Town Administrator Apple.

Acting Chair Maggiore led the Pledge of Allegiance.

**Motion by Selectman Stanton to come out of Non Public Session. Seconded by Selectman Miller. Roll Call Vote: Maggiore, Aye; Miller, Aye; Stanton, Aye.**

**Motion by Selectman Stanton to seal the minutes of the Non Public Session. Seconded by Selectman Miller. Motion carries 3-0.**

Acting Chair Maggiore stated he would like to move up agenda item 9.1. All Select Board members agreed.

Town Administrator swore in Deputy Police Chief Steven Janvrin.

Deputy Chief Janvrin thanked the Select Board for allowing him the opportunity to serve as the Deputy Police Chief, and stated he “would not let them down.”

3. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals ordinarily will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has

had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

*No comments.*

#### **4. Organizational Meeting**

##### 4.1 Election of Officers

**Motion by Selectman Stanton to keep Jim Maggiore as Chair of the Select Board and Larry Miller, Vice Chair. Seconded by Selectman Miller. Motion carries 3-0.**

##### 4.2 Reading of the Preamble to the Code of Ethics

Chair Maggiore read the Preamble to the Code of Ethics.

##### 4.3 Committee Assignments

4.3.1 Budget Committee

4.3.2 Planning Board

4.3.3 Heritage Commission

4.3.4 Water Commission

4.3.5 Capital Improvements Committee

4.3.6 Economic Development Committee

4.3.7 Standing Ethics Committee

4.3.8 Any other Committee which requires a Select Board Representative

All Select Board members agreed to keep the same committee assignments as last year with the addition of Selectman Miller representing the Select Board on the Standing Ethics Committee.

##### 4.4 Discussion of Election Results

Chair Maggiore stated the March 8 election resulted in 41% or 1,577 of residents voting.

Selectman Miller stated Article 27 was defeated by a large margin.

Selectman Stanton thanked the voters for voting yes on the Police contract.

Chair Maggiore stated there had been a lot of anger shown during election season with people wrongfully accused of stealing, as well as the desecration of a firefighter's daughters grave.

The Select Board will take another look at the campus project and decide what the next plan of action will be.

##### 4.5 Discuss FY 2017 Goals Meeting

The Select Board will meet on April 12, 2016 at 12:00 PM in the Town Offices Executive Conference Room. All department heads are encouraged to attend.

Selectman Miller stated he would like to see draft agendas before they are posted. He further stated he would like the Select Board to have the ability to add items to the agenda.

Town Administrator Apple stated he would send the draft agenda to board members on Thursday afternoon.

**5. Consent Calendar**

- 5.1 Payroll Manifest of March 10, 2016 in the amount of \$58,726.40
- 5.2 Payroll Manifest of March 17, 2016 in the amount of \$60,841.65
- 5.3 Payroll Manifest of March 24, 2016 in the amount of \$54,898.59
- 5.4 Accounts Payable Manifest of March 10, 2016 in the amount of \$35,691.64
- 5.5 Accounts Payable Manifest of March 24, 2016 in the amount of \$984,518.77
- 5.6 Veteran Tax Credit Application Map 017, Lot 032
- 5.7 Elderly Exemption Application Map 017, Lot 082-021
- 5.8 Elderly Exemption Application Map 006, Lot 135

**Motion by Selectman Stanton to approve the Consent Calendar. Seconded by Selectman Miller. Motion carries 3-0.**

**6. Communication to the Select Board**

- 6.1 Correspondence from Comcast/Xfinity  
Chair Maggiore read the letter into the record.

**7. Committee Updates**

Chair Maggiore stated he would like to have committee updates on the agenda to keep the board members apprised of what is happening on the Planning Board, Water Commission etc.

Selectman Stanton stated he had attended the March 28 Water Commission meeting and learned that one of the three wells in the Winterberry subdivision had been shut down due to arsenic levels. The closure of one well has lowered the levels immediately in the other two wells. The homeowner's association is willing to pay to tie into Aquarion Water.

**8. Report of the Town Administrator**

A copy of the Town Administrator's report is attached to these minutes.

Town Administrator Apple stated he would like to have a Select Board member delegated to sign the payroll and accounts payable manifest on Monday mornings.

**Chair Maggiore moved to appoint Selectman Stanton as designee to sign the payroll and accounts payable manifests on Monday mornings. Seconded by Selectman Miller. Motion carries 3-0.**

Town Administrator Apple briefed the Select Board on the fire alarm system within the town buildings and all repairs and installation has been completed and in working order.

Town Administrator Apple spoke to the Hampton Rod and Gun Club, and asked to have it placed on the Select Board's goals work session.

Selectman Miller asked for a status update on the Rails to Trails Project.

## 9. New Business

9.1 Swearing In of Deputy Police Chief Steven Janvrin

*(Secretary's Note: This item was taken up at the beginning of the meeting.)*

9.2 Meet with Deborah Goard from Southeast Land Trust of New Hampshire to discuss annual review of Governor Dale Conservation Easement

Deborah Goard from Southeast Land Trust gave an overview of the most recent review of the Governor Dale property, and stated there were no problems.

Town Administrator Apple asked Ms. Goard why there was a six month lag time between the initial letter received in June and receipt of the report in December.

Ms. Goard stated even though monitoring is done between June and November all letters are sent out at the end of the year.

9.3 Meet with Scott Marsh to discuss Current Use Application

Mr. Marsh reviewed the Current Use Application for Map 006-131, 132, 131-001, 131-002, 131-003, 131-004, and answered questions the Select Board had regarding the valuation of two properties in particular; Map 006-131 and Map 006-132.

Selectman Stanton disagreed with Mr. Marsh's valuation and asked to take those two items off the table, as he would like to meet with Mr. Marsh to discuss.

**Motion by Chair Maggiore to table items Map 006-131 and 006-132 and to approve Map 006 Lot 131-001, 131-002, 131-003 and 131-004. Seconded by Selectman Stanton. Motion carries 3-0.**

9.4 Consider Heritage Commission Nominations

9.4.1 Cynthia Swank: 3 year term as Commissioner;

9.4.2 Carolyn Brooks: 1 year term as Alternate;

9.4.3 Jeff Hillier: 1 year term as Alternate;

9.4.4 Vicki Jones: 1 year term as Alternate;

9.4.5 Nancy Monaghan: 1 year term as Alternate (Planning Board Representative).

**Motion by Selectman Stanton to approve all of the proposed Heritage Commission nominations. Seconded by Selectman Miller. Motion carries 3-0.**

9.5 Consider Rockingham Planning Commission Nominations

9.5.1 Dan Derby: 3 year term as Commissioner;

9.5.2 Josh Jeffrey: 1 year term as Alternate

**Motion by Selectman Stanton to approve the Rockingham Planning Commission Nominations. Seconded by Selectman Miller. Motion carries 3-0.**

9.6 Consider Request to Waive Fee to Rent Town Hall – Boy Scout Troop 162

**Motion by Selectman Stanton to waive the fee to rent the Town Hall on May 28, 2016. Seconded by Selectman Miller. Motion carries 3-0.**

9.7 Accept 2016 Zoning Map Revision

**Motion by Selectman Stanton to accept the Zoning Map revision with Little Boar's Head District being delineated. Seconded by Selectman Miller. Motion carries 3-0.**

9.8 Consider Radiator Repair Quote for North Hampton School Generator

The board reviewed Director Page's report whereby he suggested a complete replacement.

Selectman Stanton said he would like to speak to Public Works Director John Hubbard and Director Page regarding costs. He further stated he was leaning toward spending the least amount of money.

**Motion by Selectman Stanton to authorize the Town Administrator to move forward with either the repair or the replacement of the radiator provided that the cost is not less than \$6,400 or more than \$7,500. Seconded by Selectman Miller. Motion carries 3-0.**

## **10. Approval of Minutes**

10.1 Regular Minutes of March 7, 2016

**Motion by Selectman Stanton to approve the minutes of March 7, 2016 as written. Seconded by Selectman Miller. Motion carries 3-0.**

10.2 Non Public Minutes of March 8, 2016

**Motion by Selectman Stanton to approve the Non Public minutes of March 8, 2016 as written. Seconded by Selectman Miller. Motion carries 3-0.**

10.3 Non Public Minutes of March 15 - 16, 2016

**Motion by Selectman Stanton to seal and approve the Non Public minutes of March 15-16, 2016 as written. Seconded by Selectman Miller. Motion carries 3-0.**

**Motion by Selectman Stanton to approve the public session of March 15-16, 2016 as written. Seconded by Selectman Miller. Motion carries 3-0.**

## **11. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs which circumstances may require.

Selectman Stanton stated he would like to add surety bonds of cell towers on the Select Board goal list.

Selectman Stanton stated he would like to have a joint meeting with Little Boar's Head commissioners on coastal flooding issues.

Town Administrator Apple stated the Little Boar's Head commissioners were in favor of having two meetings per year, and one will be scheduled for April or May.

**12. Second Public Comment Session**

See Item 3, above.

Jackie Brandt, owner of the Governor Dale home on Post Road introduced herself to the Select Board and exclaimed her delight in owning and operating the farm. She invited the Select Board to visit at any time.

**13. Adjournment**

Meeting adjourned at 9:15 PM.

Respectfully submitted,

Janet Facella  
Administrative Assistant