



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING**

JANUARY 27, 2020 7:00 PM

NORTH HAMPTON TOWN HALL

DRAFT MINUTES

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice-Chairman Larry Miller, Member Kathleen Kilgore

ALSO PRESENT: interim Town Administrator Michael Tully

AGENDA

Chairman Maggiore welcomed everyone to the January 27, 2020 North Hampton Select Board Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Chairman Maggiore said due to a scheduling conflict the Non-Public Session was not held earlier and would be held after recessing this meeting.

First Period of Public Comment

Frank Ferraro of Post Road stated that Police Chief Kathryn Mone has been named to the New Hampshire Union Leader's 40 Under Forty Group, which acknowledges leadership, character, and contributions of young people in the State of New Hampshire.

Kirsten Larsen-Schultz of Post Road spoke on behalf of the North Hampton Business Association (NHBA) in support of Centennial Hall. She said restoration is moving into Phase 2 and they hoped the funding for the Fire Suppression System would be approved. She said Centennial Hall as a great resource for the Town of North Hampton, and Governor Sununu planned to tour the facility.

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

Laurel Pohl of 100 North Road referred to a document distributed by Mr. Miller at the last Budget Committee Meeting/Hearing which said the expansion of the current Library building by Library Trustees was “determined to be unlawful by Attorneys’ Ratigan and Reimers”. She said the terms “unlawful” and “illegal” were not used in either letter, and she completely disagrees it is unlawful. She also asked how an opinion written by 2 Selectmen over the weekend was composed unless they met outside of a Public Meeting, which is a violation of 91-A. Chairman Maggiore said he would speak from the podium later.

Cynthia Swank of Hobbs Road urged the Select Board and the Library Trustees to reach an agreement about a Library building in the next 4 days, before the Deliberative Session on Saturday. She stated that the sentiment of the CIP Committee was that 2 competing plans were likely to fail. She said the Town is suffering from personalities, politics, and the past and needs to break the cycle. She said usually personal likes and dislikes of others were kept in check publicly but not any longer. She said on top of personal animosity there is politics, and said she wonders if some positions were taken *not* for the merits of the solution but to use the controversy for their own purposes.

Ms. Swank said the past puts things in context, and everyone has their own view and uses those facts to support their own point of view. She said it has reached the stage where individuals are misrepresenting and stretching facts so that a productive discussion of the options for the Town buildings cannot occur. She said the only way forward is for a lot of personal reflection and for the Select Board and the Library Trustees to compromise and reach an agreement this week before 8:30 am on Saturday, February 1, 2020.

Scott Baker of Squier Drive said he would echo the comments of Ms. Swank. He said with regard to Deliberative, it has become apparent to him that taxpayers do not have a clear understanding about what a new Library will mean from a tax impact perspective. He asked that some numbers be put together before Saturday from the Town and the Library Trustees.

Consent Calendar

- 5.1 Payroll Manifest of January 16, 2020 in the amount of \$68,783.61
- 5.2 Payroll Manifest of January 23, 2020 in the amount of \$70,639.25
- 5.3 Accounts Payable Manifest of January 23, 2020 in the amount of \$1,249,793.17
- 5.4 Approval of Abatement Recommendation
- 5.5 Approval of Supplemental Tax Warrant

Motion: To approve the Consent Calendar as presented in our packet.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miler

Vote: Motion approved by a vote of 3-0

Correspondence – No items

Committee Updates

Selectwoman Kilgore said the *Economic Development Committee* has not met since their last meeting.

Chairman Maggiore said the *Heritage Commission* met but he was unable to attend the meeting. He said the *Water Commission* has not met.

Selectman Miller said the *Budget Committee* met on January 21, 2020 and completed the work on the Town Budget and Warrant Articles and on the School Warrant Articles.

Report of the Interim Town Administrator

A copy of the Report of the Interim Town Administrator will be attached to these minutes.

Interim Town Administrator Tully said the Town was in good financial shape with 23 weeks left in the Fiscal Year and approximately 44% of the budget remaining. He said Police Department upgrades have begun and Chief Mone is requesting quotes for the surveillance system. He said the Fire Department had its first on-site training with Rye and Greenland Fire Departments with trainings to will be held bi-monthly.

Chairman Maggiore said Primary Elections were coming up on February 11, 2020, and the Board has a responsibility to serve if available and asked that it be noticed. Selectwoman Kilgore said all elections this year were being held at the School. Interim Town Administrator Tully said he would check with Mrs. Buchanan to see how many people she needed to assist.

Items left on the Table – No items

NEW BUSINESS

10.1 Discussion of Document Management Decision Points

Chairman Maggiore said the Board needed to make a decision so they can move forward, and said Ricoh emailed asking where they would like to start so they can provide some pricing. Selectman Miller said they discussed starting in Planning & Zoning as they generate the most paper. Selectwoman Kilgore said they asked Shaun Mulholland where they should start and he emphasized picking something that will be successful and not take on more than they could handle. She said to be successful they had to have their processes already mapped, and said Planning/Zoning/Building Inspector was a good place to start.

Selectman Miller recommended having Ricoh come in to help map out a process, go electronic from that point on, then go back and pick up all that exists in paper. Chairman Maggiore said he felt they should start with the Building Department area as it has a lot of customer contact, and agreed they should bring Ricoh back in so they would have a good idea of how effective this could be for the Town. Selectwoman Kilgore suggested they also include Finance.

Interim Town Administrator Tully said they should decide on one area and pick a process in that area, finish that area before moving on to another, and learn by their mistakes correcting as they move on. Selectwoman Kilgore said respectfully, she did not agree with that. Chairman Maggiore said he agrees with starting in Planning & Zoning but wonders if that area is too big. He said they should pick something that helps employees and the public.

Motion: To invite Ricoh back in to begin a process in the Planning & Zoning Department with their Document Management Process.

Motioned: Chairman Maggiore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Selectwoman Kilgore asked who the point person would be for the project, and Chairman Maggiore said it should be the Town Administrator as he will have day-to-day contact. Selectman Miller asked for a timetable on deliverables.

10.2 Discussion of Board Access to Town Counsel

Selectwoman Kilgore said she was trying to get some guidance on when to engage Town Counsel as there are numerous inconsistencies. Chairman Maggiore said the process is to come before the Board if there is an issue that needs to go to Counsel, and said the Town Administrator has at times contacted Counsel if he feels that proactive approach will benefit this Board. Selectman Miller said if there is a question before the next Board Meeting, the question can be asked of the Town Administrator, and if he cannot provide the answer he can contact Counsel. He said until that is abused they should be able to get the answer they need.

MINUTES OF PRIOR MEETINGS

Approval of the Minutes of the Select Board Meeting of January 7, 2020

Motion: To approve the Minutes of the Select Board Meeting of January 7, 2020 for discussion.

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Discussion: Selectwoman Kilgore asked that a link to the 3 bids for the New Library be referenced at the bottom of the minutes.

Vote: Motion approved as amended above by a vote of 3-0

Approval of the Minutes of the Select Board Meeting of January 8, 2020

Chairman Maggiore asked that the spelling of "Carino" construction be corrected to *Careno*.

Motion: To approve the Minutes of the Select Board Meeting of January 8, 2020 as amended.

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Vote: Motion approved as amended by a vote of 3-0

Approval of the Minutes of the Select Board Meeting of January 13, 2020

Motion: To approve the Minutes of the Select Board Meeting of January 13, 2020 and add a link at the bottom of the minutes to the letter of Attorney Reimers.

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Vote: Motion approved as amended by a vote of 3-0

Approval of the Minutes of the Non-Public Session of January 13, 2020

Motion: To approve the Minutes of the Non-Public Session of January 13, 2020.

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Vote: Motion approved as amended by a vote of 3-0

Approval of the Minutes of Non-Public Session I, January 22, 2020

Motion: To approve the Minutes of Non-Public Session I, January 22, 2020.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Approval of the Minutes of Non-Public Session II, January 22, 2020

Motion: To approve the Minutes of Non-Public Session II, January 22, 2020.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Approval of the Minutes of Non-Public Session III, January 22, 2020

Motion: To approve the Minutes of Non-Public Session III, January 22, 2020.

Motioned: Selectwoman Kilgore

Seconded: Selectman Miller

Vote: Motion approved by a vote of 3-0

Approval of the Minutes of the Select Board Meeting of January 22, 2020

Selectwoman Kilgore asked that it be specified in the minutes that these *were* minutes; only an agenda. Chairman Maggiore asked that statement 5.0 be amended to read: "a Motion was made by Chairman Maggiore to release and post the legal opinion from BCM..."

Motion: To approve the Minutes of the Select Board Meeting of January 22, 2020 with the above amendments

Motioned: Selectwoman Kilgore

Seconded: Chairman Maggiore

Vote: Motion approved as amended by a vote of 3-0

Interim Town Administrator Tully said the Board should also have a discussion about minutes because they would only have half the Budget next year for the Minutes Clerk. Selectwoman Kilgore asked that it be made an agenda item for the next meeting for discussion.

Any other Item that may Legally Come before the Board

Chairman Maggiore asked for an explanation of the direct response provided to Mr. Baker's question and comment about the Bonding for the New Library. Interim Town Administrator Tully said his fear was that this was based off numbers someone put online about what the effect of bonding a certain amount would have on the tax rate, and the Select Board has a lot of different ways to bond an issue. He said if the Bond were to pass it would be cents and *not* be the dollar amount claimed. He said they did not go to the Bond Bank and said the Board used 1.83% for 30 years.

Selectman Miller said in this example they are paying cost and principal, and with a rate of 1.83% the cost for a \$500,000 home would be \$50.00/year. He said they will not know until they know the interest rate and the number of years purchase. Chairman Maggiore said he did go to the Bond Bank to get that

information and he included a disclaimer the information could change. Interim Town Administrator Tully stressed they ***did not*** go to the Bond Bank, but were just trying to make sure the proper information was going out.

Second Public Comment Session

Mr. Maggiore of Hobbs Road said at the last Select Board meeting a sincere effort was made to see if the Town and the Library Trustees could come to some kind of compromise. He said several people met over the period of a week and had very cordial and frank discussions about how they might be able to move forward. He said they threw a lot on the table, came up with a lot of compromises and made a lot of phone calls, and none of the parties were acting on behalf of the Select Board or the Library Trustees in official capacity. He said unfortunately they were unable to come to a final decision, and even considered scrubbing this year's warrants and setting up a committee that would support one Warrant Article for next year and guarantee it for the Ballot. He said you have 2 groups who believe strongly in what they are putting forward.

Meeting Recessed

Chairman Maggiore recessed the Select Board meeting at 8:00 pm to move into Non-Public Session.

Respectfully submitted,

Patricia Denmark, Recording Secretary