



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

DRAFT MINUTES

MONDAY, DECEMBER 10, 2018  
EXECUTIVE CONFERENCE ROOM  
233 ATLANTIC AVENUE  
5:30 O'CLOCK P.M.

NON-PUBLIC SESSION I: 5:31 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

NON-PUBLIC SESSION II: 6:00 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

NON-PUBLIC SESSION III: 6:15 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE

1. 5:30 p.m. Call to Order by the Chair
2. 5:31 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a,c)
3. 6:00 p.m. Non-Public Session II Pursuant to RSA 91-A:3, II (a,c)
4. 6:15 p.m. Non-Public Session III Pursuant to RSA 91-A:3, II (d)
5. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
6. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the public session to order at 7:15PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore stated the swearing in of the new employees would be moved up on the agenda before the first public comment session.

Chair Maggiore stated the board had come from three non-public sessions. He stated in the first non-public session there were two motions made and, in those motions, since they were approved the Town Administrator will act upon the intent of those motions.

Chair Maggiore stated a unanimous motion was made in the second non-public session for a new hire in the fire department. He further stated there were no intention to seal the minutes.

**Motion by Selectwoman Kilgore to seal the meeting minutes for Non-Public Sessions I and II for December 10. Seconded by Selectman Miller. Motion carries 3-0.**

Chair Maggiore stated in the third non-public session there was no intent to seal the minutes. He further asked Selectman Miller to comment regarding the potential of purchasing land for a new library.

Selectman Miller stated a piece of property across the street from the fire station had recently become available under the right terms and at a good price. He further stated it would be the least cost to the town as once the library is moved, the town offices could then move into the library and it would be repurposing the space that the town already owns. Selectman Miller stated the North Hampton Public Library Trustees have shown an interest and it would be a start to "get the log jam broken."

Selectman Miller stated there would be a North Hampton Public Library Trustee meeting on December 12, 2018 at 6:30PM whereby the plan for purchasing the property will be discussed.

Chair Maggiore led the Pledge of Allegiance.

**7. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Craig Salomon, Woodland Road spoke as Vice Chair of the "Step Up" group asking for civility and respect among all. He further stated the purpose of "Step Up" has always been to educate and inform the residents of the town, and to provide accurate information.

Mr. Salomon stated that "Step Up" is not a political action committee and the definition can be found in RSA 664.

**8. Consent Calendar**

8.1 Payroll Manifest of 11/29/2018 in the amount of \$65,583.04

8.2 Payroll Manifest of 12/06/2018 in the amount of \$96,822.96

8.3 Accounts Payable Manifest of 11/29/2018 in the amount of \$2,310.898.21

**Motion by Selectwoman Kilgore to accept the Consent Calendar as presented in the Select Board packet for December 10, 2018. Seconded by Selectman Miller. Motion carries 3-0.**

**9. Correspondence**

No items

94 **10. Committee Updates**

95 10.1 Economic Development Committee

96 10.2 Heritage Commission

97 10.3 Water Commission

98 10.4 Budget Committee

99 Selectman Miller stated at the last Budget Committee meeting, a vote was taken to approve the town budget  
100 with a few minor changes.

101  
102 **11. Report of the Town Administrator**

103 11.1 General Report

104 Selectwoman Kilgore asked about the child car seat program and asked if the town could partner with another  
105 town that has a certified technician on staff.

106  
107 Chief Tully stated the fire department lost their funding for the car seat program due to budget cuts. He  
108 further stated it would cost 40 hours in overtime to have an employee certified. Chief Tully went on to state  
109 the town partners with the Town of Rye and would never leave a resident without a way to have their car seat  
110 installed properly.

111  
112 Selectwoman Kilgore stated it has been over a month since there had been an update from Channel 22 and  
113 asked to have it added to the last meeting in January's agenda.

114  
115 Selectwoman Kilgore asked about Comcast negotiations and whether the board felt the Cable Committee  
116 should be reconstituted and look at the contract. She further stated she heard from businesses during  
117 Economic Development Committee meetings that the service provided from Comcast has outdated  
118 technology, high costs and lack of customer service.

119  
120 The Select Board agreed the Cable Committee should be given the contract for review.

121  
122 Selectwoman Kilgore asked if there were any updates on street light replacement that was talked about at the  
123 October 11 meeting. Town Administrator Kaenrath stated it is currently in the process and he checks in with  
124 Eversource once a week to see what the town's status is.

125  
126 Selectwoman Kilgore reminded the board about a 91-A orientation program for new board members and  
127 didn't want to forget this important workshop. The board stated a good time after the March election for this  
128 would be in April.

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130 **12. Items Left on the Table**

131 No items

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133 **13. New Business**

134 13.1 Swearing in of Firefighter/Paramedic Maryssa Goodrich

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136 Deputy Chief Jason Lajoie introduced Firefighter/Paramedic Maryssa Goodrich. He stated she is a highly  
137 skilled paramedic and welcomed her to North Hampton.

138  
139 Town Administrator Kaenrath administered the oath of office to Firefighter/Paramedic Goodrich.

140  
141 13.2 Swearing in of Police Officer Megan McBride

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143 Chief Mone introduced Police Office Megan McBride and stated Megan will be attending the 178<sup>th</sup> Class at  
144 the New Hampshire Police Academy.

145  
146 Town Administrator Kaenrath administered the oath of office to Officer McBride.

147

13.3 Discussion of Keno on the Town Warrant  
The board asked Chief Mone to speak to this issue.

Chief Mone stated there are 12 establishments in North Hampton eligible for Keno. She stated the New Hampshire Chiefs of Police Association has not taken a stance on Keno, and she does not see any public safety issues that would concern her.

The Select Board asked for resident feed back and to reach out to the Town Administrator with any questions or concerns.

13.4 Appointments to the Recreation Commission

Town Administrator Kaenrath stated the appointments before the board were to get the commission back on track and renewals in March will include the staggered expiration dates.

**Selectman Miller made a motion to appoint Liam Needham, Tamara Sullivan, Danielle Strater and Dale Rochford with terms to expire in March 2019. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

#### **14. Minutes of Prior Meetings**

14.1 Approval of November 26, 2018 Regular Meeting Minutes

**Motion by Selectwoman Kilgore to approve the November 26, 2018 regular meeting minutes with the proposed amendments. Seconded by Selectman Miller. Motion carries 3-0.**

14.2 Approval of November 26, 2018 Non-Public Sessions I & II Minutes

**Motion by Selectwoman Kilgore to approve the November 26, 2018 non-public minutes of Session I. Seconded by Selectman Miller. Motion carries 3-0.**

14.3 Approval of October 22, 2018 Non-Public Session Minutes

**Motion by Selectwoman Kilgore to approve the October 22, 2018 non-public minutes. Seconded by Selectman Miller. Motion carries 3-0.**

**Motion by Selectwoman Kilgore to unseal the non-public minutes of October 22, 2018. Seconded by Selectman Miller. Motion carries 3-0.**

14.4 Approval of September 13, 2017 Non-Public Session Minutes

14.5 Approval of September 25, 2017 Non-Public Session Minutes I, II & III

Chair Maggiore stated the minutes from September 23 and 25, 2017 have not been located at this time.

#### **15. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

Selectwoman Kilgore announced that Centennial Hall had received a matching LHCIP grant in the amount of \$200,000 to help with restoration of phase I of the ballroom on the second floor.

Selectwoman Kilgore asked to have the NHMA's SB2 town calendar available on the town website calendar.

Selectwoman Kilgore asked to have the school board meetings published on the town website calendar. Chair Maggiore stated he did not think it was a good idea and worried about the risk of giving out the wrong information. Selectwoman Kilgore stated the town publishes the library trustee meetings and that she has heard from residents that they would like a central location to look for all town meetings.

#### **16. Second Public Comment Session**

See Item 7, above

204      **17. Adjournment**

205            Meeting adjourned at 8:35 PM.

206            Respectfully,

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208            Janet L. Facella

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DRAFT