



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

DRAFT MINUTES
MONDAY, OCTOBER 22, 2018
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK PM

NON-PUBLIC SESSION I: 6:01 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 6:00 p.m. Call to Order by the Chair
2. 6:01 p.m. Non-Public Session Pursuant to RSA 91-A:3, II (d)
3. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
4. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the public session to order at 7:05PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated the board had recessed from Non-Public session where a motion was made and passed by majority vote and the board has directed the Town Administrator to act upon the intent of that motion.

Motion by Selectwoman Kilgore to seal the minutes of the Non-Public session. Seconded by Selectman Miller. Motion carries 3-0.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

37
38 **5. First Public Comment Session**

39 Public Comment is an opportunity for residents to ask questions, request information and make comments
40 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people
41 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total
42 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the
43 First Public Comment Session will be given first opportunity to speak during the Second Public Comment
44 Session at the end of the Meeting.
45

46 There were no comments from the public.
47

48 **6. Consent Calendar**

49 6.1 Payroll Manifest of 10/11/2018 in the amount of \$189,934.37

50 6.2 Payroll Manifest of 10/18/2018 in the amount of \$68,629.60

51 6.3 Accounts Payable Manifest of 10/18/2018 in the amount of \$135,012.81
52

53 **Motion by Selectman Miller to approve the Consent Calendar as proposed. Seconded by Selectwoman**
54 **Kilgore. Motion carries 3-0.**
55

56 **7. Correspondence**

57 There were no items to report.
58

59 **8. Committee Updates**

60 8.1 Economic Development Committee

61 8.2 Heritage Commission

62 8.3 Water Commission

63 8.4 Bandstand Committee

64 8.5 Budget Committee

65 8.6 Capital Improvements Committee
66

67 Written reports from Chair Maggiore and Selectman Miller will be attached to the minutes.
68

69 Selectwoman Kilgore reported that her committee's have not met since the last Select Board meeting.
70

71 **9. Report of the Town Administrator**

72 9.1 General Report
73

74 The Select Board discussed volunteers for the November 6, 2018 election as Chair Maggiore was on the
75 ballot and could not participate. Chair Maggiore further stated this issue would arise again in March when
76 he is on the ballot again and suggested keeping a "pool" of volunteers to help at the elections.
77

78 The list of volunteers will be forwarded to the Town Moderator, Roberta Burns as well as a request to open
79 the polls at 7AM and close at 7PM.
80

81 Town Administrator Kaenrath stated his next open office hours will be held on November 26, 2018 from
82 3:30PM to 5:00PM at the Town Clerk's office.
83

84 Selectwoman Kilgore asked about the sidewalk repairs that need to be done on the Atlantic Avenue bridge
85 next to Joe's Meat Shoppe. It was noted that the state should be the one to repair however the town might
86 end up fixing it; similar to the sidewalk repair issue at Little Boar's Head.
87

88 The next Select Board meeting will be held on Wednesday, November 7, 2018 at 7PM.
89

90 A copy of the Town Administrator's report will be attached.

Chair Maggiore complimented the Public Works Department for their work at Bulky Goods Day on October 20.

Chair Maggiore stated he had a request to move New Business item 11.4 up on the agenda. The board agreed.

10. Items Left on the Table

No items

11. New Business

11.1 Capital Improvement Plan Report – Nancy Monaghan

Nancy Monaghan, Chair of the Capital Improvement Committee reviewed the highlights of the current Capital Improvement Plan.

Ms. Monaghan stated the CIP committee is charged with reviewing and prioritizing the capital projects for the town. A capital project is defined as any project or equipment that costs over \$10,000.

Ms. Monaghan stated the committee reviewed seven projects over the summer and the total cost of those projects was \$609,650 and of that total \$482,500 would have to go on the town warrant with the remaining proposed to come from the Capital Reserve funds.

Projects are listed by priority with the number one priority being a public safety, town administration and library building.

Motion by Selectwoman Kilgore to accept the Capital Improvement Plan for Fiscal Year 2020 – 2025. Seconded by Selectman Miller. Motion carries 3-0.

11.2 Proposed Draft Ordinances for Alden Avenue/Glendale Road/Kimberly Drive

Chief French presented the Select Board with proposed draft ordinances to change the speed limit to 25 on Alden Avenue, Glendale Road, Kimberly Drive and Hampshire Drive.

Chief French stated the police department has continued to conduct directed and random patrols of the neighborhood and have not witnessed any moving violations.

Chief French stated the next step in the process was to hold a public hearing regarding the lowering of the speed limit. He further stated this is only part of the process if this is to work, there must be community involvement and cooperation.

The Select Board agreed by consensus to hold a public hearing at their November 26, 2018 Select Board meeting.

11.3 Aquarion Water Company Quarterly Update

Carl McMorran, John Herlihy and Dan Lawrence from Aquarion presented the Select Board with their quarterly update. A copy will be attached to the minutes.

11.4 Keno Discussion- New Hampshire Lottery Director Charlie McIntyre

Chair Maggiore stated last year the town chose not to put Keno on the March ballot as a warrant article on whether the town will allow Keno in North Hampton. Revenues from Keno goes toward funding Kindergarten in the state.

Charlie McIntyre made a request to the Select Board to consider placing Keno on the March ballot. Mr. McIntyre stated there are now 63 jurisdictions that have adopted Keno, and sales are brisk with each location making approximately \$3,000 per week in sales.

Mr. McIntyre stated \$1,100 per student is distributed to schools for Kindergarten.

Selectman Miller asked the process for a business that wants to sell Keno. Mr. McIntyre explained the application process which includes a criminal back ground check as well as a \$500 application fee. Mr. McIntyre stated there are 13 potential locations in North Hampton that could sell Keno.

Selectwoman Kilgore asked if there had been an increase in not so good things happening.

Mr. McIntyre stated he has not had one phone call regarding a problem since Keno started in December 2017.

11.5 Philbrick Pond Study – Implementation of Culvert Fix

Selectman Miller stated he would like the town to pay for the culvert fix with the state doing the work and would like to see it on the next town warrant. He further stated he would like to have this as an agenda item on the November 7, 2018 meeting for further discussion on Craig Musselman's report and an answer to his question on whether the town can pay for the work to repair the culvert, but have the state fix it.

Town Administrator Kaenrath will contact the District 6 Department of Transportation to seek answers to Selectman Miller's inquiry.

11.6 Discussion of the Proposed Rehabilitation of the US Route 1 Bridge/North Road Intersection

Selectwoman Kilgore asked to have this item on the agenda as she is concerned about the road closures they state spoke about during it's public hearing. She further asked if the state was going to provide the town with additional detail officers to help control the speeding issues with many commuters seeking alternates routes through town in order to avoid the traffic backups that will occur during the construction.

Chair Maggiore stated the Select Board could craft a letter to the state stating their concerns as it is within the 10 day window to reply after the public hearing.

John Hubbard, Public Works Director asked the Select Board's permission to send a letter to the state stating his concerns regarding the entrance to North Road from both sides. Mr. Hubbard further stated he had met with the property owner of the field off of North Road, Mary Hale in which they discussed having a road coming up on her property with traffic exiting out near Hampton Ford on route one.

Chair Maggiore suggested adding Mr. Hubbard's comments as well as the fire and police department's to the letter as well and forward to Town Administrator Kaenrath for the Select Board's review.

Cynthia Swank, Hobbs Road stated the Rail Trail is scheduled to be finished sometime between 2021 and 2022 and asked what the impact the construction would have on it.

12. Minutes of Prior Meetings

12.1 Approval of October 10, 2018 Regular Meeting Minutes

Motion by Selectwoman Kilgore to approve the regular meeting minutes of October 10, 2018 as presented in their packet. Seconded by Selectman Miller. Motion carries 3-0.

12.2 Approval of October 10, 2018 Non-Public Sessions I, II, III Minutes

Motion by Selectwoman Kilgore to approve Non-Public Session I, II and III of the October 10, 2018 meeting as presented. Seconded by Selectman Miller. Motion carries 3-0.

12.3 Approval of September 25, 2018 Non-Public Session Minutes

Selectwoman Kilgore stated she would like to change some of the content and asked to have these minutes included in the next Non-Public Select Board meeting.

12.4 Approval of December 21, 2017 Non-Public Minutes

Motion by Selectwoman Kilgore to accept the Non-Public minutes of the December 21, 2017 meeting. Seconded by Selectman Miller. Motion carries 3-0.

12.5 Approval of November 6, 2017 Non-Public Sessions I, II Minutes

Motion by Selectwoman Kilgore to accept the Non-Public minutes of Sessions I and II of the November 6, 2017 meeting. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectwoman Kilgore to unseal the Non-Public meeting minutes of November 6, 2017. Seconded by Selectman Miller. Motion carries 3-0.

12.6 Approval of November 13, 2017 Non-Public Sessions, I, II, III Minutes

Motion by Selectwoman Kilgore to accept the Non-Public meeting minutes from Sessions I, II and III. Seconded by Selectman Miller. Motion carries 3-0.

13. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

14. Second Public Comment Session

See Item 5, above

No comments from the public.

15. Adjournment

Meeting adjourned at 8:58:42PM.

Respectfully,

Janet L. Facella

Janet Facella

From: Bryan Kaenrath
Sent: Thursday, October 18, 2018 3:03 PM
To: Janet Facella
Subject: FW: BudCom report for SB meeting 10-22-18

Bryan T. Kaenrath
Town Administrator
Town of North Hampton, NH
bkaenrath@northhampton-nh.gov
603-964-8087



From: Ray Miller [mailto:rmiller@northerncomposites.com]
Sent: Thursday, October 18, 2018 2:26 PM
To: Bryan Kaenrath <bkaenrath@northhampton-nh.gov>
Subject: BudCom report for SB meeting 10-22-18

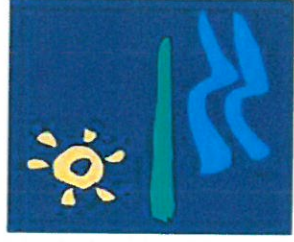
Bryan,
My Committee report is below.

The North Hampton BudCom met on 10-15-18.
Town Administrator, Bryan Kaenrath presented the unaudited budget data for the completed 2018 fiscal year.
The Committee commented favorable on what was a very positive fiscal report.
Bryan also presented the 2019 Town Default budget which is slightly less than the proposed 2019 operating budget.
These budgets are viewable on the Town's website, www.north-hampton.gov/.
The next BudCom meeting will be held on 10-29 at 7pm at the Town Hall.

Larry Miller
Select Board Representative to the BudCom.

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North Hampton Select Board Meeting October 22, 2018



AQUARION
Water Company

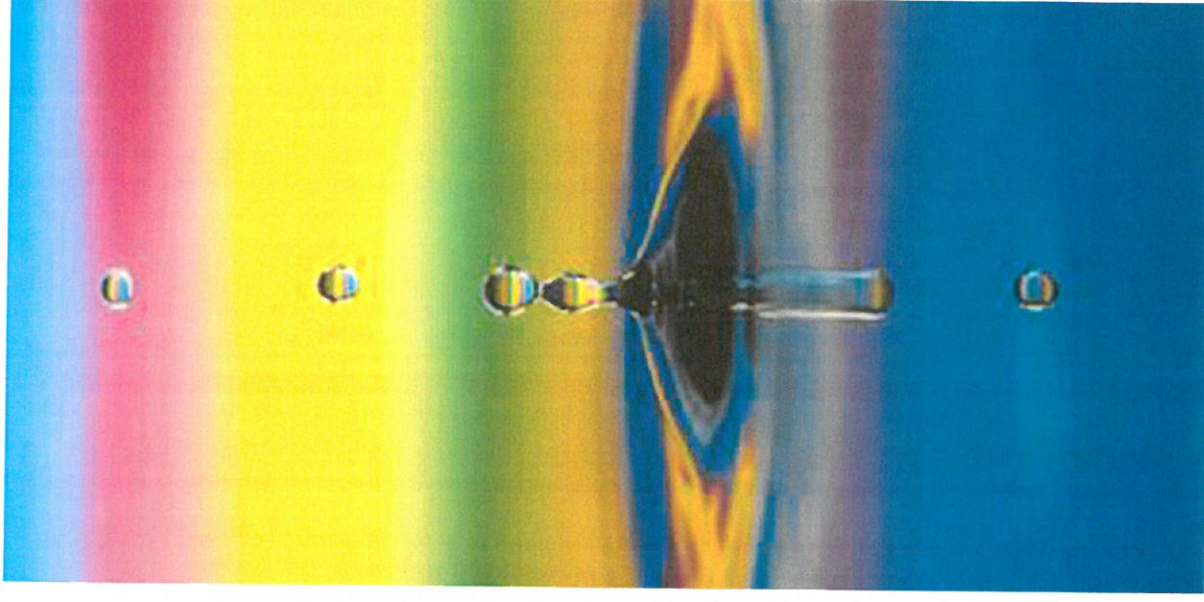
**John Herlihy, Vice-President, Water Quality & Environmental
Management**

Dan Lawrence, Director, Engineering & Planning

Carl McMorran, Operations Manager

Agenda

- **Water Rate Reduction**
- **PFAS**
- **Well 22**
- **Main Replacements**



Water Infrastructure and Conservation Adjustment

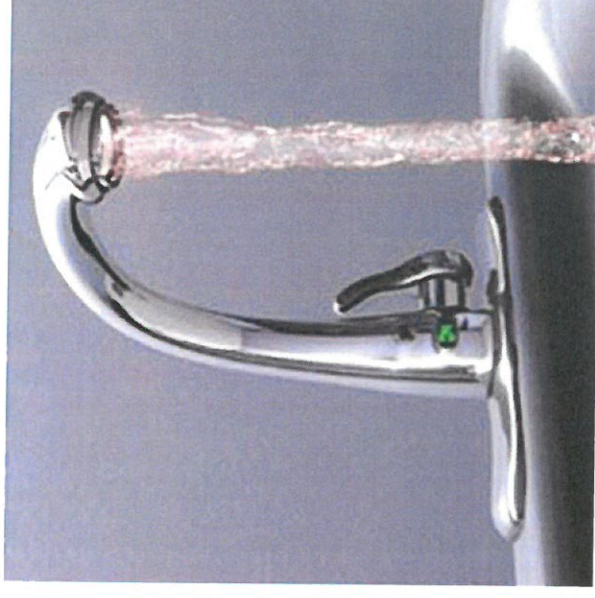
- 2.65% Proposed Water Rate Reduction

- Federal Corporate Tax Reduction -3.78%
- Mill Road Main Replacement 1.13%

- Current Surcharge 7.08%

- Proposed Surcharge 4.43%

- Contingent upon PUC approval



Per- and Poly-Fluoro-Alkyl Substances (PFAS)

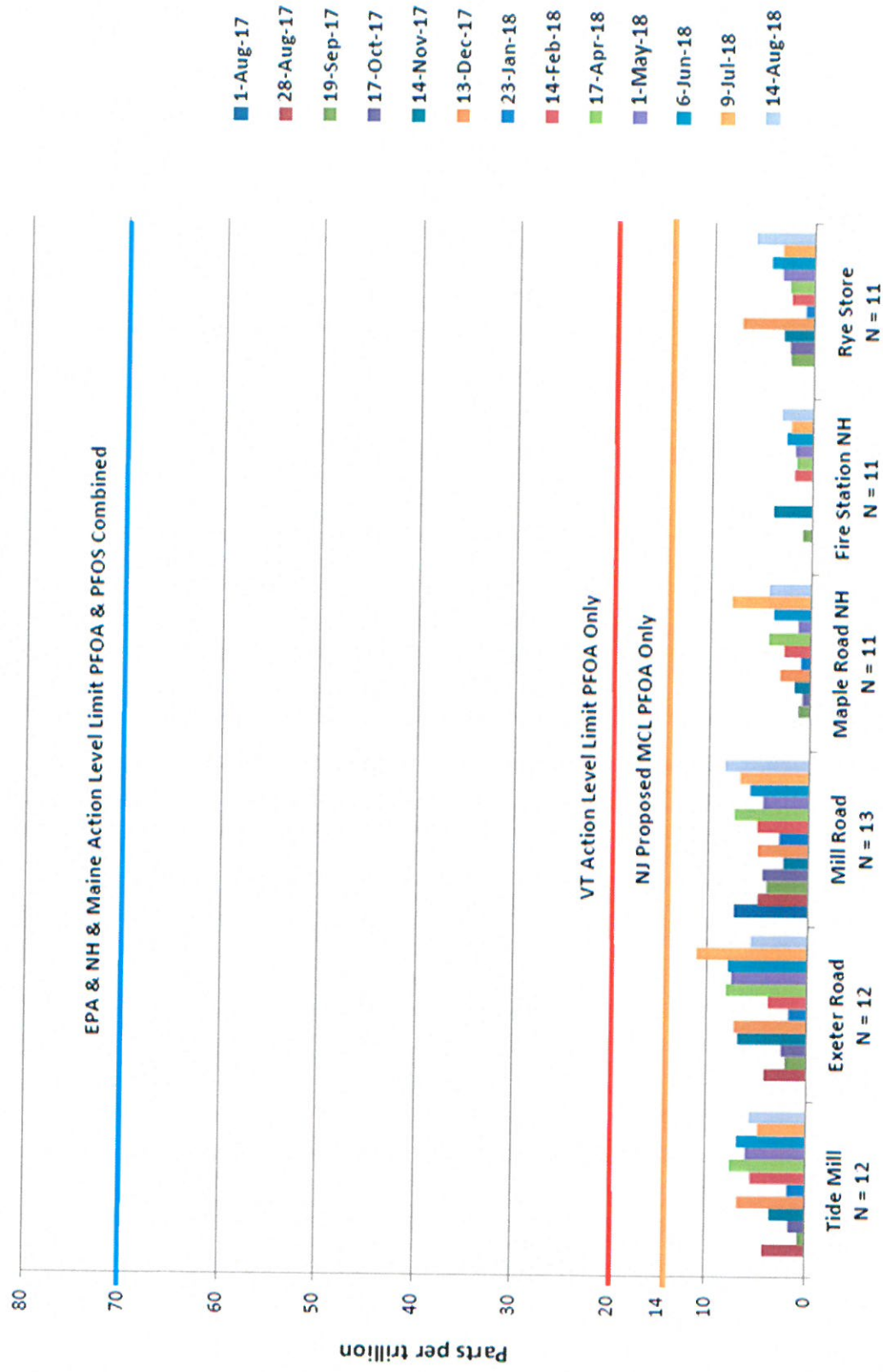
- PFAS Monitoring Results for July and August
 - Well 6 needed due to high summer demands
 - PFOA + PFOS levels remained stable in wells and treated water
 - Total PFAS levels increased in samples with Mill Road water
 - Tap water PFAS levels remain below current and anticipated standards
- PFAS Health Standards Development
 - NHDES to develop enforceable standards in 2019
 - PFOA, PFOS, PFNA, PFHxS
 - NHDES public meetings for input on development of MCLs
- PFAS Reduction Strategy
 - Minimize use of Well 6 (only 2+ months in 2018)
 - Maximize use of Well 22 in 2019
 - Work with DES on PFAS pollution investigations
 - Investigate PFAS removal treatment options



Per- and Poly-Fluoro-Alkyl Substances (PFAS)

PFOA and PFOS levels in tap water are lower than any current drinking water standards.

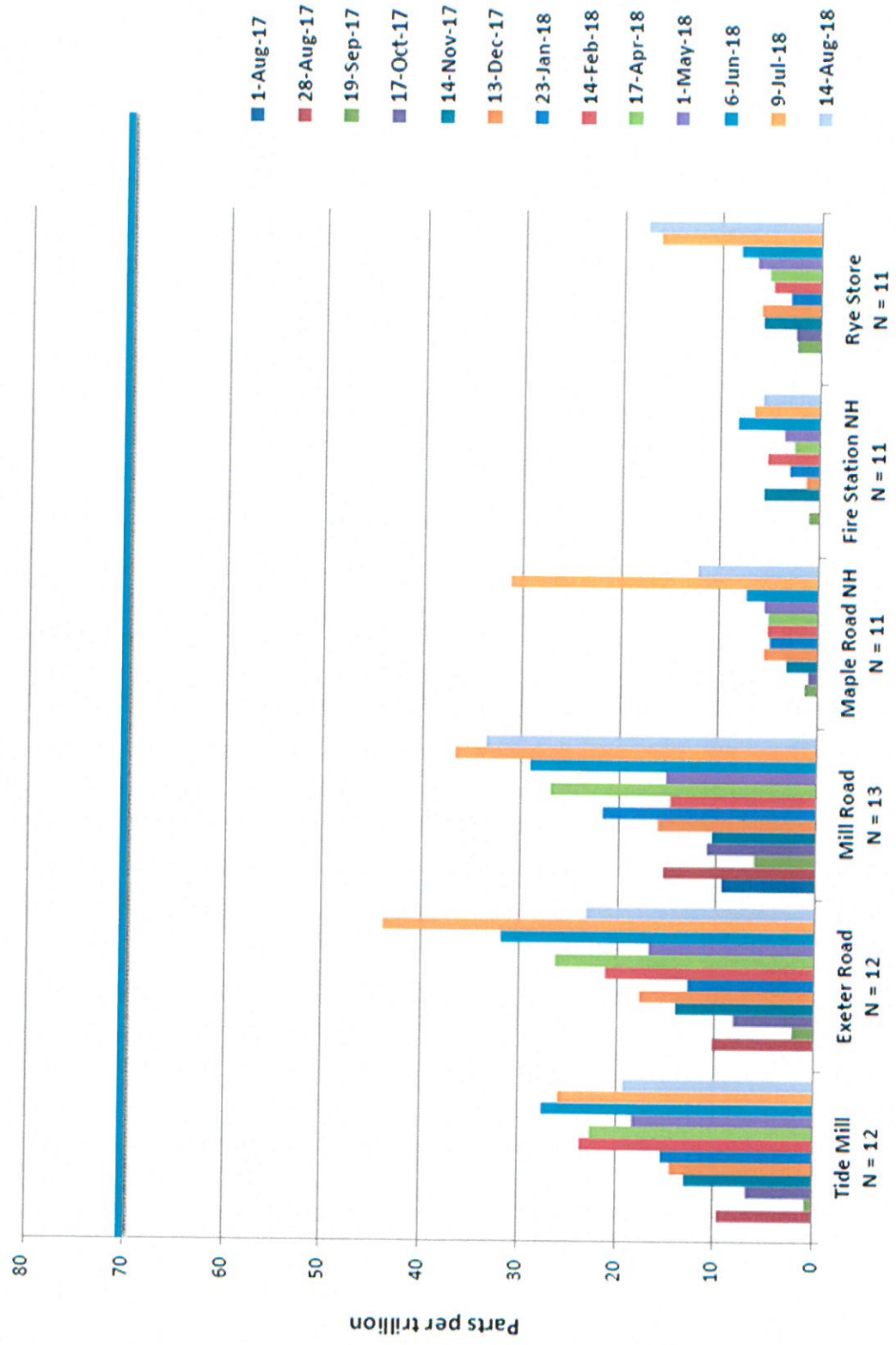
PFOA + PFOS Combined: AWC Delivered Water 2017 + 2018



Per- and Poly-Fluoro-Alkyl Substances (PFAS)

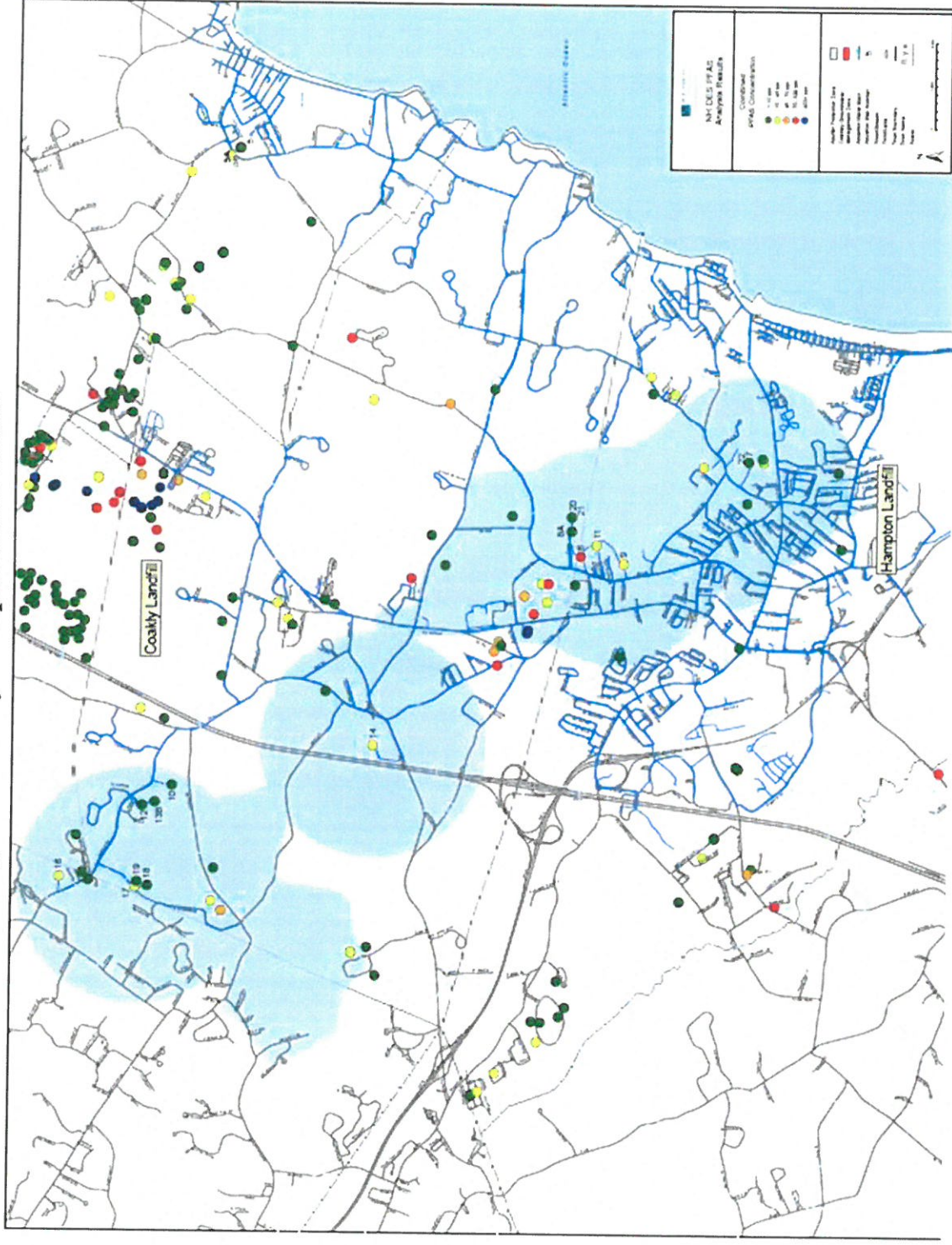
Total PFAS levels in tap water are lower than 70 ppt

Total PFASs: AWC Delivered Water 2017 + 2018



Per- and Poly-fluoroalkyl Substances (PFAS)

Green dots between Aquarion wells and Coakley Landfill show many wells that have little or no PFAS. There are other sources of PFAS along the Route 1 corridor. **Coakley Landfill is not contributing PFAS to any of Aquarion's wells.**



PFAs Treatment Evaluation

- **Alternative Analysis**
 - **2017**
- **Bench Scale Testing**
 - **2018**
- **Pilot Scale Testing**
 - **2018/2019**
- **Monitoring Well Installation and Testing**
 - **2018/2019**



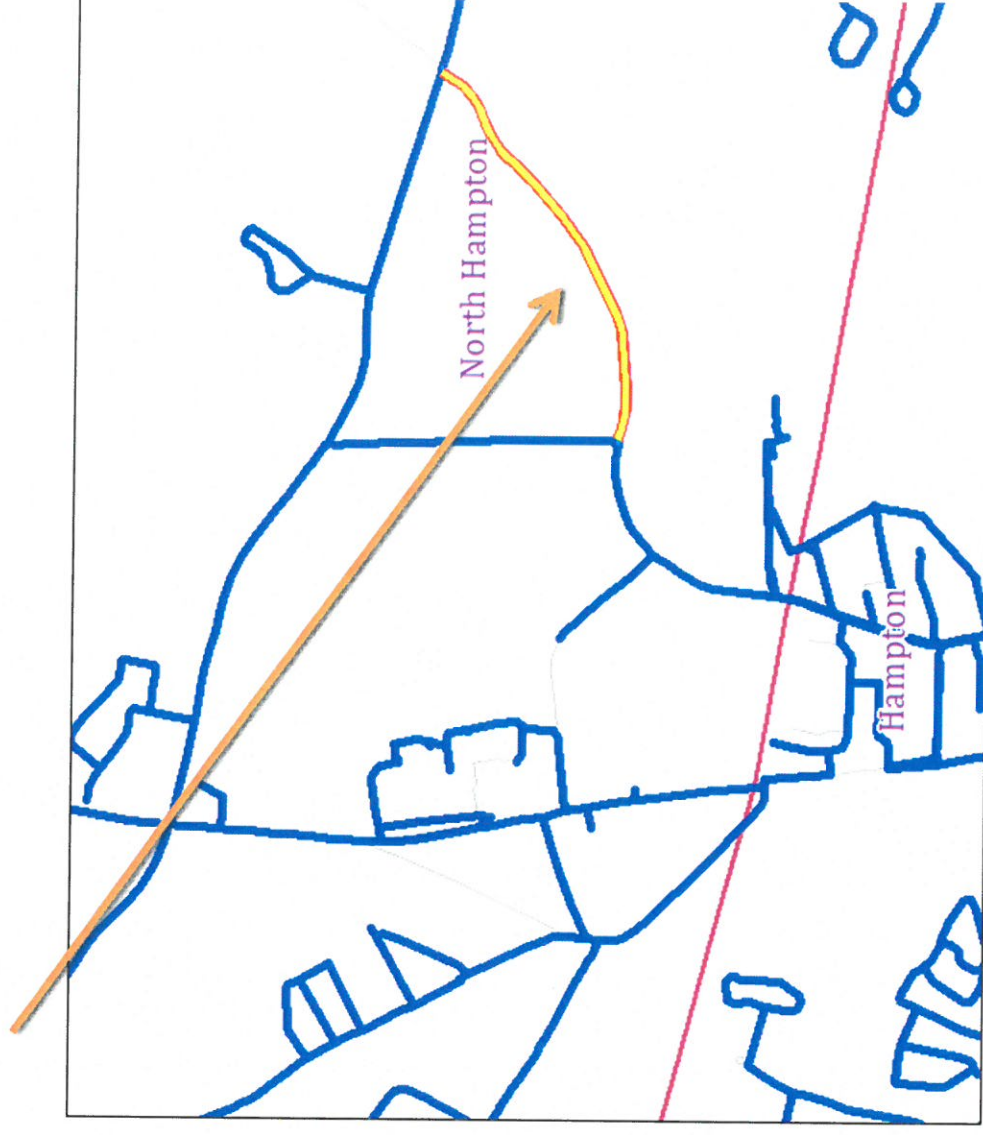
Well 22

- Pumping Test Data
- Application for Large Groundwater Withdrawal Permit
 - November
- Permit from DES in 1st Quarter 2019

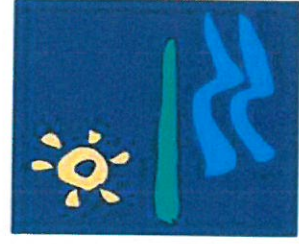


Mill Road Main Replacement

- Replaced 4,000 feet from Pine Road to Atlantic Avenue



**North Hampton Select Board Meeting
October 22, 2018**



AQUARION
Water Company

Thank you

Bryan T. Kaenrath
Town Administrator

Municipal Offices
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North Hampton, NH 03862
bkaenrath@northhampton-nh.gov
Tel: (603) 964 8087
Fax: (603) 964 1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
OCTOBER 22, 2018 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from October 10, 2018 through October 19, 2018

FINANCE

Melanson Heath is currently in process with our annual audit. The finance department has also been occupied with FY 2020 budget preparation.

Personnel

The Police Department. The hiring process for one additional patrol officer position is currently in background with the selected candidate. This candidate should be ready for a final interview and hiring decision in early November. Incoming Police Chief Kathryn Mone will officially begin duties here in North Hampton on October 29th and we will have her public swearing-in ceremony on that date at 7pm in Town Hall. Chief French and I have discussed an appropriate transition plan with him being in place for at least a couple weeks' time to assist the incoming chief.

The Fire Department. The department is currently advertising for one firefighter/medic position following a recent departure and has begun the interview process. Work has been progressing on the reconfiguration of the front entry in the station.

Facilities

Town Hall. We are awaiting responses on our renovation RFP which has been sent out to ten contractors.

The Library. Nothing new to report.

Stone Building. Exterior painting has been completed, the results look excellent.

Town Office/Chevalier Building. Our weatherization project with D.F. Richard is scheduled for the week of November 12th. This will require us to vacate the Admin. office area for 2-3 days. We are making alternate arrangements for town staff. The front counter in the Admin Department will be closed Tuesday and Wednesday of that week at minimum with additional days possible.

Projects

Town Sign. The sign in its final design is on order.

Telephone System/Communications. Nothing new to report

Regionalization. Nothing new to report.

Perambulation. Nothing new to report.

Coakley Landfill Group. CLG met for the first time last week since being ordered to comply with the NH Right to Know Law. This has created many logistical challenges among others that are currently being addressed. It remains to be seen how the makeup of the executive committee will change and how meetings will be conducted. This is the first case in the U.S. where a group of this nature has been forced to become a public body creating a number of issues that will now have to be ironed out in order for the group to get business done.

Cemeteries. Nothing new to report.

Finance Policies: All updates are being completed and final copies will be available in the Select Board box at the office for signatures.

Elections. General Election day is November 6th at North Hampton School.

Junkyard Closures and/or New Problems: Nothing new to report.

Recreation Activities. On Sunday, December 23rd NH Parks and Rec will be hosting a trip to the TD Bank North Garden for a Boston Celtics game. Please contact Joe Manzi in the Rec Department for more information on any upcoming programs.

Economic Development. Committee report. I will also be meeting with EDC Chair Jim Better tomorrow morning to discuss Route 1 vacancies.

Document Management System. Our RFP will be sent out to at least six firms with a 4 week timeline for responses pending final edits.

Rails to Trails. The next meeting with RPC will be held on 11/13 at 6:30pm at Kennebunk Savings in Hampton.

Public Works. Woodland Rd. will be paved from Atlantic Ave to the Hampton town line. Director Hubbard will also be getting quotes to replace damaged siding at the Highway building.

Community Outreach. The next Town Administrator's open office hours will be held November 26th from 3:30 to 5 PM at the Town Clerk's Office. All residents are welcome and encouraged to attend.

Meeting Schedule: Our next regularly scheduled meeting falls on November 12th which is the Veteran's Day holiday. We should decide on a date to reschedule.