



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

SELECT BOARD WORKSHOP DRAFT MINUTES

WEDNESDAY DECEMBER 20, 2023
TOWN OFFICE CONFERENCE ROOM
237A ATLANTIC AVENUE
12:00 O'CLOCK PM

1. **Call to Order by the Chair**

Chair Pinette called the meeting to order at 12:00PM. Those in attendance were Selectman Sununu, Selectman Maggiore, Town Administrator Tully and Finance Director Cornwell.

2. **New Business**

Discussion of Warrant Articles

The board discussed the following articles:

FY 2025 Operating Budget

To see if the Town will vote to raise and appropriate through taxation as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, Nine Million Six Hundred Forty-one Thousand Eight Hundred Eighty-two Dollars (\$9,641,882)? Should this Article be defeated, the default budget shall be Nine Million Four Hundred Ninety-two Thousand Two Hundred Twenty-three Dollars (\$9,492,223), which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Motion by Selectman Sununu to approve as read. Seconded by Selectman Maggiore. Motion carries 3-0.

Proposed Fire Department Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in a three-year collective bargaining agreement reached between the Select Board and the International Fire Fighters Association Local 3211 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:

Fiscal Year	Total of Cost Items	Estimated Increase
2025	\$	\$
2026	\$	\$
2027	\$	\$

And further, to see if the Town will vote to raise and appropriate through taxation the sum of _____ (\$____,____) for Fiscal Year 2025? Said sum representing the additional costs attributable to the increase in salaries, fringe and other cost items required in year one of the new agreement over those that would be paid at current staffing levels under the existing agreement.

Motion by Selectman Sununu to table this article. Seconded by Selectman Maggiore. Motion carries 3-0.

Revised Police and Highway Departments Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in a revision to the existing three-year collective bargaining agreement reached between the Select Board and the New England Police Benevolent Association, Local 211 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:

Fiscal Year	Total of Cost Items	Estimated Increase
2025	\$1,163,807	\$168,637

And further, to see if the Town will vote to raise and appropriate through taxation the sum of One Hundred Sixty-eight Thousand Six Hundred Thirty-seven Dollars (\$168,637) for Fiscal Year 2025? Said sum representing the additional costs attributable to the increase in salaries, fringe and other cost items required in the revised agreement over those that would be paid at current staffing levels under the existing agreement.

Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Replace Fire & Rescue Forestry/Water Vehicle

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000) for the purpose of purchasing and equipping a forestry/water vehicle for the Fire & Rescue Department to replace the temporarily repurposed former Department of Public Works vehicle with said funds to come from the

76 Fire Department Equipment and Apparatus Special Revenue Fund? This item has been identified in the
77 approved Capital Improvements Plan. Approval of this Article will have no effect on the tax rate.

78
79 Motion by Selectman Sununu to approve as read. Seconded by Selectman Maggiore. Motion carries 3-0.

80
81 Replace Highway Facility A/C Condenser

82
83 To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for
84 the purpose of replacing the air conditioner condenser at the Highway Department facility with said funds
85 to come from the Building Maintenance Capital Reserve Fund? This item has been identified in the
86 approved Capital Improvements Plan. Approval of this Article will have no effect on the tax rate.

87 Motion by Selectman Sununu to change to read the replacement with mini splits and the amount to \$10,000.
88 Seconded by Selectman Maggiore. Motion carries 3-0.

89
90 Road Resurfacing

91
92 To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars
93 (\$300,000) for the purpose of resurfacing and reconstructing approximately three miles of road, by
94 withdrawing Thirty Thousand Dollars (\$30,000) from the previously established Municipal Transportation
95 Improvement Capital Reserve Fund created for this purpose, and raising through taxation the sum of Two
96 Hundred Seventy Thousand Dollars (\$270,000)? This item has been identified in the approved Capital
97 Improvements Plan.

98 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

99
100 Replace DPW Mower

101
102 To see if the Town will vote to raise and appropriate through taxation the sum of Seventeen Thousand
103 Dollars (\$17,000) for the purpose of replacing the current 2012 mower for the Department of Public Works?
104 This item has been identified in the approved Capital Improvements Plan.

105 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

106
107
108 Contribution to the Earned Time Settlement Capital Reserve Fund

109
110 To see if the Town will vote to raise and appropriate through taxation the sum of One Hundred Thousand
111 Dollars (\$100,000) for deposit into the Earned Time Settlement Capital Reserve Fund? The purpose of this
112 fund is to buy out employees' earned time during anytime of the life of their career and limit the Town's
113 unfunded accrued leave liability. The total liability for unfunded accrued leave is estimated to be \$417,625
114 of which \$198,899 may be payable prior to July 1, 2025. The balance in the Fund, as of December 31,
115 2023, is \$____,____.

116 Director Cornwell stated that the because it wasn't after December 31 the balance in the fund was not yet
117 available but will be stated in the final article.

118 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Contribution to the Town Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Twelve Thousand Five Hundred Dollars (\$12,500) for deposit into the Town Revaluation Capital Reserve Fund? The purpose of this fund is to allow for funding to comply with the State of New Hampshire's requirement to perform a property revaluation every five years. The balance in the Fund, as of December 31, 2023, is \$ ____, ____.

Finance Director Cornwell stated the balance in the fund would be inserted into the final warrant.

Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Contribution to the EPA Stormwater Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Twenty Thousand Dollars (\$20,000) for deposit into the EPA Stormwater Capital Reserve Fund? The purpose of this fund is for the implementation of a Municipal Separate Storm Sewer System (MS-4) project required by an unfunded federal mandate of the Environmental Protection Agency to prevent harmful pollutants from being washed into local water bodies. The balance in the Fund, as of December 31, 2023, is \$ ____, ____.

Finance Director Cornwell stated that the balance will be inserted in the final warrant.

Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Contribution to the Town Land Environmental Remediation Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Thirty Thousand Dollars (\$30,000) for deposit into the Town Land Environmental Remediation Capital Reserve Fund? The purpose of this fund is for environmental remediation to Town owned land and costs related thereto. The balance in the Fund, as of December 31, 2023, is \$ ____, ____.

Finance Director Cornwell stated the balance in the fund will be inserted into the final warrant.

Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Close the Town Building Capital Reserve Fund

To see if the Town will vote to discontinue the Town Building Capital Reserve Fund created in 2006 and amended in 2018 to plan and prepare for future Town building projects, including new buildings and renovations to existing buildings, not covered as part of routine maintenance? Said funds with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. Approval of this article will have no effect on the tax rate.

Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Adopt the North Hampton Community Choice Aggregation Plan

To see if the Town of North Hampton will vote to adopt the North Hampton Community Choice Aggregation Plan which authorizes the Select Board to develop and implement a North Hampton Community Choice Aggregation Program as described therein (pursuant to RSA 53-E). This program would allow the Town to provide North Hampton residents and businesses access to competitive markets for supplies of electricity and related energy services.
Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

Any other business.

To see if the Town will transact any other business that may legally come before the Meeting.

3. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

Motion by Selectman Maggiore to go into Non-Public Session pursuant to RSA 91-A:3 II (a,b,c,e) at 12:47PM. Seconded by Selectman Sununu. Motion carries 3-0.

4. Adjournment

The Board came out of Non-Public at 12:56PM.

Motion by Selectman Maggiore to seal the minutes. Seconded by Selectman Sununu. Motion carries 3-0.

Meeting adjourned at 12:57PM.

Respectfully submitted,
Janet Facella