

Approved at  
16 June 2016 meeting



19 May 2016  
Heritage Commission Conference Room  
237 Atlantic Avenue

**Present:**

Paul Cuetara  
Donna Etela, Chair  
Jim Maggiore  
Jane Robie  
Cynthia Swank

**Alternates:** Carolyn Brooks, Vicki Jones, Nancy Monaghan

**Absent:** Jane Currivan, Jeff Hillier

1. The meeting was properly posted.

Call to Order at 9:36am; Designation of Voting -- Jones for Currivan.

2. Treasurer's Report. The Treasurer sent electronically her summary and the Finance Director's reports. The payment to Peter Sawyer and appraisal cost had not yet been debited. Cuetara moved to accept and put on file the reports; Robie seconded. All approved.

3. Approval of Minutes

April 21, 2016. Moved by Maggiore, seconded by Cuetara. Approved unanimously.

May 13, 2016 Special Meeting. Etela sent summary of recommendations as well to the Select Board and to members. Moved by Maggiore, seconded by Cuetara. Approved unanimously.

4. Old Business

**Follow up on prior/ongoing issues.**

Chair announcements included:

Hillier will be attending the Regional Coastal Risk meeting and the Municipal Natural Hazard Mitigation meeting.

Dieter Ebert is the new chair and Hank Brandt a member of the Agricultural Commission.

Maggiore has drafted a work process for discretionary preservation easement applications and will discuss with the Town Administrator upon Apple's return. He will forward to members for review. Maggiore suggested that the tax map and Etela an aerial view of an applicant's property from UNH's

Granitview be among the requirements for an application. Maggiore will post a public hearing to be held June 13 on this year's applications and get it in Apple's inbox for action.

Swank reported that she has placed the images provided by Northeast Document Conservation Center [NEDCC] on OneDrive. They include the conservation work in progress and the finished prints with the three types of lighting effects. Discussion ensued about insurances and policies related to loaning the Megaethoscope and photographs to other organizations. Maggiore indicated that Apple could likely prepare the boilerplate language, and the Heritage Commission suggest policies. A location for the Megaethoscope has been suggested and Maggiore indicated that he is aware a UV filter Plexiglas container or cover will be necessary.

**FEMA/DHR Disaster Grant.** Lisa Mausolf responded to an email from Etela and indicated she will not be able to start the project until Summer or early Fall. Mausolf has spoken with the DHR grants coordinator and the Heritage Commission will need to provide an updated schedule in the quarterly report due in July.

**275th Town Anniversary.** Jones reported that Historical Society members at their last business meeting had a brainstorming session which produced numerous ideas of possible projects and names of groups that might be encouraged to participate. She anticipates convening a planning meeting by the end of the Summer at which the organization will be asked to send a representative.

Jones spoke with Library Director Susan Grant who suggested Tom McManus and Suzette and Steve Miller as possible people who might head/ coordinate Town activities. Jones also met with School Principal Boardman who is interested and will bring up the topic at teachers' meetings. He offered the school band.

**HC/HDC Date, location, speaker/program/committee.** Jones created a list by town and has email addresses. Mae Bradshaw of Rye and Becky Mitchell of Stratham sent her suggestions. The likely date is a Saturday after September 10. Tentative plan is to arrange a tour of Dale Farm before the meeting; then have a presentation, discussion groups, and luncheon meeting at Throwback Brewery. Robie, Jones, and Etela comprise a sub-committee to pull together the meeting; they will try to recruit Mitchell.

**Barn Survey - Eagle Scout project.** Jay Idell's survey is continuing. Joan Ganotis, a member of the Agricultural Commission, emailed Etela; she is interested in doing a detailed barn survey and was seeking the results of the current project. Etela indicated that the Heritage Commission will share the results when they become available and a joint meeting with the Agricultural Commission might be held. Etela also thought the survey might result in a publication for the 275th anniversary. Pat Meyers mentioned to her that the NH Preservation Alliance gives a youth award annually and Idell's project might be a candidate.

**Action Items.** Maggiore noted that the Heritage Commission can make a formal request before the end of the fiscal year for the windows in the Heritage Commission conference room to have UV filtered film installed to cut down on the glare and deter damage from the sunlight.

## 5. New Business

**Goal Setting.** Members reviewed the Historic Resources section of the Master Plan that the Heritage Commission had prepared and been approved by the Planning Board in January 2013. All thought the Commission had followed up and made great progress on all its goals and that the goals remain viable while the recommendations may need to be augmented.

Swank suggested that the Heritage Commission's brief history, minus the last paragraph, be put in the "About North Hampton" webpage of the Town website, replacing the current unattributed few sentences.

The Planning Board may hold a meeting of all land use boards. Monaghan will send a list of the ordinances on which the Planning Board is working. It was suggested that one of the topics at the HC/HDC meeting might be about local ordinances to which Commissions have contributed their perspective on historic resources.

Members agreed that the new Planning / Zoning Administrator should be invited to the June meeting so that he is aware of and alert to Heritage Commission activities as they relate to applications that might cross his desk.

In the communication goal, Maggiore indicated he will ask the Town Administrator whether boards and commissions, in addition to departments, are being asked for input for the planning of the new Town website. Swank noted that there is a large volume of materials the Heritage Commission maintains on OneDrive and that some might be shared on the Town website if the Heritage Commission had an easy way of doing so.

Monaghan mentioned that the Economic Development Committee is being revived and suggested the Heritage Commission perhaps should have a representative. Wilson represents the Planning Board; Miller the Select Board. She noted the re-use of historic buildings, recreational areas and rail trail as elements of economic development efforts that intersect with the Heritage Commission. Maggiore will ask Miller.

6. Next Meeting Date & Time. 16 June 2016 at 9:30 AM

7. Adjournment 11:35am; Chair reopened meeting at 11:42am. Maggiore mentioned that he had learned the Town has two pending cases with the applicant for a discretionary preservation easement at 144 Lafayette. Members expressed some chagrin that this information had not been uncovered as part of the application workflow and wondered why the Heritage Commission had even been given the application. Cuetara moved, Robie seconded that if and only if there is an open case by the town on the property at 144 Lafayette, the Heritage Commission withdraws its recommendation for any discretionary preservation easement. The motion passed unanimously.

A second motion by Cuetara, seconded by Jones states that the Heritage Commission recommends that the Select Board direct the Code Enforcement Officer to review existing discretionary preservation easements for any open cases on these properties.

Adjournment 11:52am.

Cynthia G. Swank  
Recording Secretary