



**TOWN OF NORTH HAMPTON
CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES**

REGULAR MEETING: AUGUST 5, 2016 – 8.30 A.M.
EXECUTIVE CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Cynthia Swank, the presiding officer, called the meeting to order at approximately 8.34 a.m. The following people were also present:

Nancy Monaghan, Planning Board Representative;
James Sununu, School Board Representative;
Shep Kroner, Select Board Citizen Representative;
Judy Day, Library Trustees Representative;
Susan Grant, Library Director;
and Paul Apple, the Town Administrator.

The Committee reviewed the minutes of the July 29, 2016 meeting.

Motion: Nancy Monaghan moved to approve the minutes as presented. Shep Kroner seconded the motion. The vote was unanimous in favor of the Motion, with two abstentions by Cynthia Swank and Judy Day.

Cynthia Swank asked if the Director of Public Works was going to update the road maintenance plan in time for the final CIP Report. The Town Administrator said he would.

Director Grant reviewed the Library's proposed projects. Windows were added as a project. The cost is \$22,133, but the figure needs to be updated. Nancy Monaghan asked about how energy efficiency can be improved with new windows. The Town Administrator said Guy Marshall of Lamprey Energy can do the calculation.

Ms. Swank asked if any structural changes would be necessary by replacing the windows in the front. Director Grant said she did not know.

The Committee discussed the boiler. The estimate this year is for a smaller and cheaper version.

Director Grant indicated that the estimate for the duct work is older and the project should include the insulation removal and repair of the lights. There was discussion about how the lights were not properly

affixed to the ceiling. Ms. Monaghan said that estimates for all these projects are necessary before the final draft of the report is finished.

Director Grant reported on the indoor air quality report, and the finding that there is no threat from mold.

The Town Administrator also indicated that Mr. Stanton would like to add an ADA entrance and bathrooms to the Library's project list. There was discussion of how that would be accomplished. The Library Director and the Town Administrator agreed to work together to get an estimate. The Town Administrator also updated the Committee on the septic systems for the building. The inventory of the systems is scheduled for Monday, August 8, 2016; but, in all likelihood, the septic system for the library and the Stone Building will have to be replaced.

Mr. Sununu agreed that the school was prepared to present to the Committee next week.

Ms. Swank called for any additional business. Hearing none, she adjourned the meeting at 9:29 a.m.

Respectfully submitted,

Paul L. Apple