



**TOWN OF NORTH HAMPTON
CAPITAL IMPROVEMENT PLAN COMMITTEE
APPROVED MINUTES**

INITIAL MEETING: JUNE 3, 2016 – 8.30 A.M.
EXECUTIVE CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Cynthia Swank, the presiding officer, *pro tempore*, called the initial meeting to order at approximately 8.30 a.m. The following people were also present:

Nancy Monaghan, Planning Board Representative;
Judy Day, Library Trustee;
Shep Kroner, Select Board Community Representative;
David O'Heir, Planning Board Community Representative;
James Sununu, School Board Representative;
Anne Ambrogio Budget Committee Representative;
Susan Grant North Hampton Librarian;
and Paul Apple, the Town Administrator.

The presiding officer read the preamble of the North Hampton Code of Ethics.

Nancy Monaghan nominated Cynthia Swank to serve as presiding officer. Judy Day seconded the nomination. There was no additional discussion. The vote was unanimous in favor.

The presiding officer called for nominations for a vice chair. Nancy Monaghan nominated David O'Heir to serve as vice chair. Judy Day seconded the nomination. There was no additional discussion. The vote was unanimous in favor.

The Committee discussed a meeting schedule for the coming year. There was consensus that meetings on Fridays at 8.30 a.m. continue to be convenient for the members, and all agreed to continue the schedule. The next meeting is July 15, 2016 at which time the committee would begin with the police department's capital improvement requests.

There being no further business, the presiding officer declared the meeting adjourned at approximately 9.10 a.m.

Respectfully submitted,
Paul L. Apple