



TOWN OF NORTH HAMPTON
CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES

REGULAR MEETING: AUGUST 25, 2017 AT 8:00 A.M.
EXECUTIVE CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Nancy Monaghan, the presiding officer, called the meeting to order at 8.00 a.m.

Members present were:

Judy Day, Library Trustee
Vickie Jones, Citizen Member
Kathy Kilgore, Select Board Representative
Shep Kroner, Citizen Member
Laurel Pohl, Budget Committee Representative
James Sununu, School Board Representative
Cynthia Swank, Citizen Member

Staff present:

Paul Apple, Town Administrator

Residents Present:

Rick Stanton

Ms. Monaghan announced that Susan Grant would not be present because the HVAC estimates were not yet available.

The Committee took up prioritization with reference to the attached chart. Ms. Monaghan asked if everyone agreed that the projects on the chart should go forward.

Ms. Swank indicated she was ambivalent about the natural gas line/conversion program. Mr. Sununu responded that it was the School Board's intention to move forward. Ms. Pohl asked if it was more advantageous to move forward this year. Mr. Sununu said the boilers had reached the end of their useful lives and that natural gas, over the long run, was cheaper than oil.

Ms. Pohl asked if the Committee would discuss facilities. Ms. Monaghan responded that there would be a separate conversation.

The Committee reached consensus that the items on the list would all be presented.

The Committee went through the list. The DPW vehicle was adjudged by consensus to be priority one, followed by school boilers, road maintenance and school maintenance.

Ms. Pohl asked about the UPS categories: urgent, preservation and safety. The designations on the list are from department heads to start with.

The Committee next considered facilities. The cost of items that need to be addressed if the building isn't replaced or renovated is \$456,000, consisting of a FD boiler, FD trusses, PD upgrades and ADA improvements in the Library.

Ms. Day indicated that there was not yet consensus among Trustees as to replacing or repairing the Library.

The Committee agreed by consensus that Facilities should be priority one, with a focus on the cost of maintenance in short term.

Ms. Pohl suggested that a dollar figure be included for new facilities. Mr. Sununu suggested no figure and inclusion of the various alternatives in the narrative.

The Committee agreed to no figure and a narrative discussion.

Ms. Pohl asked if the Committee ranked the next 6 years. Mr. Sununu responded that the Committee only prioritized the coming year.

Mr. Stanton offered that the Committee in the past had moved projects around to even out the tax impact.

Mr. Sununu was hesitant to move things around because of the speculative nature of the future project costs.

The Committee agreed to make facilities first on the chart and move all other projects down one number.

Ms. Pohl offered several amendments to the minutes to reflect additional ideas regarding facilities. Mr. Apple asked that the amendments be provided in writing.

MOTION. Ms. Pohl moved to approve the minutes for the August 21 meeting as amended. Mr. Kroner seconded the Motion. There was no additional discussion.

Ms. Pohl, Ms. Day, Mrs. Kilgore, Mr. Sununu, Mrs. Jones and Mr. Kroner voted in the affirmative. Ms. Swank and Ms. Monaghan voted no.

The Presiding Officer declared the Motion passed.

Ms. Monaghan asked for any additional business. Hearing none, she adjourned the meeting at 9.05 a.m.

Respectfully submitted,

Paul L. Apple

Facilities
UR 1

Function	Project	Dept priority	Category	CIP priority	FY 2019 2018 - 2019	Funding source(s)
DPW	Replace Six Wheel Dump Truck w/ plow & wing	1	U, P	2	\$203,000	Warrant (Lease-purchase at \$29k p.a. for 7 yrs.)
DPW	Dearborn Park Resurface (Rec Dept)	10	S, P	9	\$25,000	Warrant (tax)
DPW	Road Reconstruction / Improvement (Plan Year 8)	4	P	4	\$230,000	Warrant (\$30k capital reserve fund; tax).
FD	Replace Command Vehicle	2	U, P	6	\$55,000	Warrant (tax)
PD	Replace 1 Police Cruisers (purchase)	1	U, P	7	\$37,000	Warrant (tax)
TA	Replace Recreation Dept Van	1	S, P	8	\$55,000	Warrant (tax)
TA	Replace septic system at Town Hall	2	P	10	\$22,000	Warrant (tax)
School	Additional security cameras*		S, P		\$10,000	Component of L-T Maintenance warrant article.
School	Replace missing shingles to prolong roof life*		S, P	5	\$7,500	Component of L-T Maintenance warrant article.
School	Replace Library & Music Room carpeting *		S, P		\$10,000	Component of L-T Maintenance warrant article.
School	conversion to natural gas (includes gas line from Atlantic Ave)**		U, P P	3	\$342,000 fund	\$192k warrant (tax); \$150k in capital reserve
Library	HVAC - replace boiler	1	P P	11	\$13,200	Warrant (tax)
Library	HVAC - replace ductwork	3	P		\$165,300	Warrant (tax)
Total w/o municipal bldgs construction/expansion					\$1,175,000	

Library	New Library	2	n.a.		\$3,500,000	Capital reserve fund \$333,817 as of Jul 2017; Library matching \$200k; General obligation bond and Library fund-raising amounts TBD
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