

# **Capital Improvements Plan Committee**

## **Minutes**

**Friday, June 24, 2022 8:30 a.m.**  
Mary Herbert Room, Town Offices  
233 Atlantic Avenue

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### **Call to Order**

Chair Pro Tempore Monaghan called the meeting to order at 8:30 a.m. Those in attendance from the Capital Improvements Committee were Cliff Jones, Frank Ferraro, Cynthia Swank, Jonathan Pinette. Via Zoom were Chuck Gallant and Danielle Strater . Absent: Kathy Kilgore.

**Motion by Frank Ferraro to allow Chuck Gallant and Danielle Strater to participate in the meeting via Zoom. Seconded by Cynthia Swank. Roll call: Jones, aye; Ferraro, aye; Swank, aye; Pinette, aye; Monaghan, aye. Motion carries 5-0.**

**Motion by Frank Ferraro to nominate Nancy Monaghan as chair. Seconded by Chuck Gallant. Roll call: Jones, aye; Ferraro, aye; Swank, aye; Pinette, aye; Monaghan, aye; Gallant, aye and Strater, aye. Motion carries 7-0. \*5-0**

**Motion by Nancy Monaghan to nominate Cynthia Swank as vice chair. Seconded by Danielle Strater. Roll call: Jones, aye; Ferraro, aye; Swank, aye; Pinette, aye; Monaghan, aye; Gallant, aye and Strater, aye. Motion carries 7-0. \*5-0**

Chair Monaghan reviewed the meeting schedule and noted that they will be held on July 15, July 22 and September 16.

Chair Monaghan noted to the committee that Coastal Hazard reporting must be reported on risks of flooding from Ocean Boulevard to Mill Road.

**Motion by Cynthia Swank to approve the September 21, 2021 meeting minutes. Seconded by Danielle Strater. Roll call: Jones, aye; Ferraro, aye; Swank, aye; Pinette, abstain; Monaghan, aye; Gallant, aye and Strater, aye. Motion carries 6-0-1. \*4-0-1**

**\*Please note that prior to this meeting two members of the Committee had forgotten to be sworn in. Thus, the votes they cast are invalidated. The correct vote totals on the three motions:**

- **Election of Committee Chair – 5-0**
- **Election of Committee Vice Chair – 5-0**
- **Approval of September 21, 2021 minutes – 4-0-1 with Jonathan Pinette abstaining**

### **Adjourn**

Meeting adjourned at 8:45 AM.

Respectfully,  
Janet Facella