



**Zoning Board of Adjustment  
Town of North Hampton  
Criteria For Inclusion On Agenda**

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**Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Site Location** \_\_\_\_\_ **M/L/P** \_\_\_\_\_

**Zoning Board Meeting Date** \_\_\_\_\_ **Cut Off Date** \_\_\_\_\_

The following items are required on or before the cut off date for the Zoning Board of Adjustment meetings:

\_\_\_\_\_ List of Abutters, 2 sets of Avery 5160 labels with verified and correct mailing addresses (always include the Conservation Commission & Heritage Commission both using the mailing address of 233 Atlantic Ave., North Hampton, NH 03862)

\_\_\_\_\_ 11 copies of completed application and Site plan, to include but not limited to:

\_\_\_\_\_ Lot lines

\_\_\_\_\_ Existing structures

\_\_\_\_\_ Septic system

\_\_\_\_\_ Leach field

\_\_\_\_\_ Well locations

\_\_\_\_\_ Size of property

\_\_\_\_\_ Total frontage

\_\_\_\_\_ Wetlands and buffers

\_\_\_\_\_ Set backs

\_\_\_\_\_ Explanation of Special Exception or Variance requested

\_\_\_\_\_ Prior actions by the Board shall be cited and copies of decisions or orders attached

\_\_\_\_\_ Property Deeds

\_\_\_\_\_ Application must have original owner signature or letter of authorization

\_\_\_\_\_ All fees paid \$100.00 filing fee, \$50.00 review fee, \$35.00 recording fee and \$6.00 per abutter.

\_\_\_\_\_ Application in office by 2:00pm on final submittal date (see list)

All other issues to be discussed at the Zoning Board of Adjustments must be submitted in writing on or before the cut off date.